



BOARD OF TRUSTEES

Board Meeting

Thursday, November 14, 2024

12:30 p.m.

***Community Room
Of the
Emerging Technologies and Workforce Building***

WEATHERFORD COLLEGE
BOARD OF TRUSTEES
November 14, 2024
12:30 p.m.

AGENDA

A meeting of the Board of Trustees of Weatherford College will be held on Thursday, November 14, 2024 beginning at 12:30 p.m. in the Community Room of the Emerging Technologies and Workforce Building, located at 225 College Park Drive, Weatherford, Texas, to consider and act on the posted agenda:

1. Call to Order, Invocation and Pledge of Allegiance
2. Public Comment for Individuals Not on the Agenda
3. President's Report:
 - a. Recognitions
 - b. Employee Notices
4. Consent Agenda and Financial Reports:
 - a. Approval of Minutes from the October 10, 2024 Board Meeting
 - b. Financial Reports Ending October 31, 2024
 - c. Annual Review of CAK Local Policy Appropriations and Revenue Sources (Investments)
 - d. Approval of Associate of Applied Science in Medical Laboratory Technology
 - e. Clarification of New Student Center Fee
 - f. Buyboard Cooperative Contract Proposal from Professional Turf Products, L.P. on Lease of Equipment for Canyon West Golf Course
 - g. Approval of MOUs and Agreements with State Entities
 - h. E&I Cooperative Contract Quotation from Carahsoft Technology Corp. for Arctic Wolf Managed Detection and Response Information Security Services
 - i. BuyBoard Cooperative Contract Quotes from Henry Schein Medical for ADN & VN Nursing Programs
 - j. Equalis Cooperative Contract Quotations from Flair Data Systems for Core Network Equipment
5. Consideration and Possible Action: Election of Board of Directors for the Parker County Appraisal District
6. Consideration and Possible Action: Proposals on Sale of 45.682 Acres of Vacant Land in Weatherford, Texas #RFP-01-25
7. Reports:

- a. WCWC, Academics, and Student Services Update
 - b. Equities in Athletics Update 2023-2024 (Adam Finley)
 - c. Student Ambassadors
8. Future Agenda Items or Meetings:
 - a. 2023-24 Financial Audit
 - b. Approval of 2025-26 Academic Calendar
9. Announcements
10. Closed Session:
 - a. Deliberate Real Property in Accordance with Government Code 551.072
 - b. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, in Accordance with Government Code 551.074
11. Consideration and Possible Action: Real Property
12. Consideration and Possible Action: Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee
13. Adjourn



Weatherford College Board of Trustees

DATE: November 14, 2024

AGENDA ITEM #2

SUBJECT: Public Comment for Members of the Public

INFORMATION AND DISCUSSION:

1. In accordance with Texas Government Code Sec. 551.007 (b), the Board of Trustees shall allow each member of the public who desires to address the body regarding an item on an agenda for an open meeting of the body to address the body regarding the item at the meeting before or during the body's consideration of the item.
2. In further accordance with Texas Government Code Sec. 551.007 (c), the Board of Trustees may adopt reasonable rules regarding the public's right to address the body under this section, including rules that limit the total amount of time that a member of the public may address the body on a given item.
 - a. In Local Board Policy BDB, the Board of Trustees has adopted reasonable rules regarding public comment.
 - b. Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up with the presiding officer or designee before the meeting begins as specified in the Board's procedures on public comment and shall indicate the agenda item or topic on which they wish to address the Board. Public comment shall occur at the beginning of the meeting. Except as permitted by this policy and the Board's procedures, an individual's comments to the Board shall not exceed five minutes per meeting.

ATTACHMENTS: Public Comment Sign Up Form

SUBMITTED BY: Molly Garcia, Executive Assistant to the President



**Weatherford College Board of Trustees
President's Report**

DATE: November 14, 2024

AGENDA ITEM: #3

SUBJECT: President's Report

INFORMATION AND DISCUSSION: President Tod Allen Farmer will report to the Board of Trustees on the following items:

- a. Recognitions
 - b. Employee Notices
-

SUBMITTED BY: Dr. Tod Allen Farmer, President



**Weatherford College Board of Trustees
Consent Agenda**

DATE: November 14, 2024

AGENDA ITEM: #4.a.

SUBJECT: Minutes from the October 10 Board Meeting

INFORMATION AND DISCUSSION: On September 12, 2024, the Board of Trustees met in Regular Session. The attached minutes detail the actions taken by the Board, in accordance with Texas Government Code 551.021.

RECOMMENDATION: That the Board of Trustees review and approve the Minutes from the September 12 Regular Board Meeting as presented.

ATTACHMENTS: Minutes from the September 12, 2024 Regular Board Meeting.

SUBMITTED BY: Molly Garcia, Executive Assistant to the President

**WEATHERFORD COLLEGE
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
October 10, 2024**

The Weatherford College Board of Trustees met in regular session at 12:30 p.m., Thursday, October 10, 2024, in the Community Room of the Emerging Technologies and Workforce Building. Board Chair Dan Carney called the meeting to order. Other trustees present were Vice Chair Dowd, Secretary Morris, Mrs. Dennie, Dr. Dixon, and Dr. Marlett. G.B. Bailey and Mrs. McAnally were absent. Mr. Baker gave the invocation and the Pledge of Allegiance was recited.	1	Call to Order, Invocation and Pledge of Allegiance 839-1
There were no participants in public comment.	2	Public Comment 839-2
President Tod Allen Farmer submitted the following recognitions and employee notices:	3	President's Report 839-3
a) Recognitions		
• Congratulations to Weatherford College volleyball player Abby Morris who recently won the National Offensive Player of the Week award from the National Junior College Athletic Association.		
• Weatherford College cowboy Mason Stueve recently won the Men's All-Around title at the Sul Ross State University Rodeo. Congratulations Mason.		
• Volleyball, rodeo, and golf are all off to amazing starts this fall. Our WC athletic programs continue to dominate. Go COYOTES!		
b) Employee Notices- DMAC Local requires the College President to provide the names of contract employees that have resigned since the last board meeting.		
• Grace Rothrock, Terri Thompson, and Gwen Crabtree are retiring. Ginger Shelnut is resigning at this time.		
	4	Consent Agenda 839-4

A recommendation was made that the Board of Trustees approves the Minutes of the September 12, 2024 Regular Board Meeting as presented. <i>Minutes from the September 12, 2024 Regular Board Meeting submitted by Michelle Owens, Executive Assistant of Institutional Advancement.</i>	4.a.	Approval of Minutes from the September 12, 2024 Regular Board Meeting
A recommendation was made that the Board of Trustees approves the financial reports ending September 30, 2024 as presented. <i>Cash Balance Reports and Operating Statements at September 30, 2024, submitted by Dr. Andra Cantrell, Executive Vice President of Financial and Administrative Services.</i>	4.b	Financial Reports Ending September 30, 2024
A recommendation was made that the Board of Trustees approves the Chief Executive Officer's report as required by Texas Education Code 51.253(c). <i>Chief Executive Officer Report, submitted by Dean Adam Finley, Executive Dean of Enrollment Management & Registrar.</i>	4.c	Chief Executive Office Reporting Requirements TEC§ 51.253(c)
A recommendation was made that the Board of Trustees authorize disposal of obsolete and surplus items as presented.	4.d	Disposal of Obsolete and Surplus Items through E-waste Recycling and Online Auction
A recommendation was made that the Board of Trustees approve Omnia Partners cooperative contract quotations as presented.	4.e	Omnia Partners Cooperative Contract Quotations from Insight Public Sector, Inc. for Town Creek Hike and Bike Trail & License Plate Reading Cameras
A recommendation was made that the Board of Trustees approve Omnia Partners cooperative contract quotation and Coursedog, Inc. First Amendment of Services and Hosting Agreement as presented.	4.f	Omnia Partners Cooperative Contract Quotations from Insight Public Sector, Inc. for the Amendment to Coursedog Contract for Additional Modules
A recommendation was made that the Board of Trustees approve TIPS Cooperative Contract quotation as presented.	4.g	TIPS cooperative contract quotation from SHI Government Solutions on Process Maker Software

A recommendation was made that the Board of Trustees approve Buyboard Cooperative Contract quotes as presented.	4.h	Buyboard Cooperative Contract Quotes from Laerdal Medical Corporation for Nursing & EMS Programs
A recommendation was made that the Board of Trustees approves a revision to Weatherford College Policy CDB(LOCAL) increasing the minimum capitalization threshold on furniture and equipment from \$5,000 to \$10,000 effective September 1, 2024.	4.i	Revision of Capitalization Policy
A recommendation was made that the Board of Trustees approve the demolition of the E.W. Mince Administration Building in preparation for the additional parking that will be required to support the proposed Student Center and approve the Change Order #2 in the amount of \$334,950 bring the total Guaranteed Maximum Price for the Vickie and Jerry Durant Hall Construction Contract to \$28,838,400.	4.j	Vickie and Jerry Durant Hall Construction Contract Change Order #2—Demolition of Mince Building
A recommendation was made that the President and his designee will add any public Agreements or MOUs to the Consent Agenda for the Board of Trustees for approval each month.	4.k	Approval of MOUs and Agreements with State Entities
Dr. Marlett made the motion to approve consent agenda items 4.a through 4.k. Trev Dixon seconded and the motion was approved unanimously.		
A recommendation was made that the Board of Trustees approve the adoption of a “Student Center Fee” beginning with the Spring 2025 semester at a rate of \$250.00 per student and waiving this fee for students taking only dual credit classes. The Board further finds that the parking facilities to be constructed on the main campus constitutes a supporting facility to the Student Center and is considered a necessary facility for the Student Center.	5	Consideration and Possible Action: Adoption of New Student Center Fee 839-5
Lela Morris made the motion to approve the adoption of a “Student Center Fee”. Doug Dowd seconded and the motion was approved unanimously.		
The following reports were presented to the Board:	6	Reports 839-6
a) WCWC, Academics, and Student Services update. b) Access and Affordability Report, Policy BI (Legal) c) Clery Act Report d) Honors Organizations		
The Board was advised of the upcoming meeting items:	7	Future Agenda Items or Meetings
• On the next Regular Agenda, the Equities in Athletics Report will be present.		

Vice President Brent Baker made the following announcements:

8

Announcements

839-8

- October 12 Volleyball – WC vs Temple College
(Graber Athletic Center, 1:00 p.m.)
- October 14 Ex- Students Luncheon
(Alumni House, Noon)
- October 15 Jazz Orchestra: “A Night of Song”
(Alkek Center, 7:00 p.m.)
- October 24 Weatherford Chamber Alumni House Ribbon Cutting
(Alumni House, 2:30 p.m.)
- October 24-27 Jekyll & Hyde the Musical
(Alkek Center, 7 p.m. Thurs.-Sat, 2.p.m. Sun)
- October 30 Volleyball – WC vs Cisco College
(Graber Athletic Center, 6:00 p.m.)
- October 31 Safe Howloween
(North Parking Lot, 6:00 p.m.)
- November 1 Dr. Hyeyoung Song Beethoven Piano Sonata Concert IV
(Alkek Center, 7:00 p.m.)
- November 4 Songwriter’s Forum
(Ironworks Coffee, 7:00 p.m.)
- November 7 Scholarship Donor Appreciation Dinner
(Canyon West, 6:30 p.m.)
- November 8 Baseball Boosters Sporting Clay Shoot
(Old 4H Farm, 1:00 p.m.)
- November 11 Ex-Students Luncheon
(Alumni House, Noon)
- November 12 Jazz Ensemble, “Spirio”
(Alkek Center, 7:00 p.m.)

Board of Trustees entered into Closed Session at 12:53 p.m. to deliberate real property in accordance with Government Code 551.072, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee in accordance with Government Code 551.074.

9

Closed Session

839-9

The Board of Trustees reconvened in Open Session at 1:51 p.m.

Open Session

Vice Chair Doug Dowd made a motion that the Board approves the purchase of the 11.51 acres on Martin Drive, across from the Kingsley Building and next to College Park Rehab and Care Center, for the negotiated contract amount of \$3,250,000 to be paid out of unrestricted reserve funds. Dr. Marlett seconded the motion. The vote passed unanimously.

10

Consideration and
Possible Action:
839-10

Vice Chair Doug Dowd made a motion that the Board approves the purchase of 2.5 acres on the corner of E. Park Street and Sloan Street just west of the Alumni House also known as 205 E. Park Street and 207 E. Park Street for the negotiated contract amount of \$780,000 to be paid out of unrestricted reserve funds. Trev Dixon seconded the motion. The vote passed unanimously.

Vice Chair Doug Dowd made a motion that the Board of Trustees authorize the administration to solicit competitive sealed proposals (#RFP-01-25) on the Sale of Real Property for 45.682 Acres of Land Consisting of two non-contiguous tracts located on West BB Fielder and South Main, just south of Interstate 20 within the city limits of Weatherford, Parker, County, Texas 76087. Lela Morris seconded the motion. The vote passed unanimously.

No action.

11

Consideration and
Possible Action:
839-11

At 1:54 p.m., Dr. Marlett made the motion to adjourn the meeting. Mary Beth Dennie seconded and the motion was passed unanimously.

12

Adjourn
839-12

Dan Carney
Chair, Board of Trustees

Lela Morris
Secretary, Board of Trustees



**Weatherford College Board of Trustees
Consent Agenda**

DATE: November 14, 2024

AGENDA ITEM #4.b.

SUBJECT: Financial Report Ending October 31, 2024

INFORMATION AND DISCUSSION: The cash balance as of October 31, 2024 is \$75,385,528.58. This is an increase of \$5,770,672.18 from last year at October 31, 2023. The operating statement at October 31, 2024 indicates that total revenues collected are \$27,686,961 or 34.28% of budget. Total expenditures are \$16,213,633 or 20.06% of budget.

RECOMMENDATION: That the Board approves the financial reports ending October 31, 2024 as presented.

ATTACHMENTS: Cash Balance Reports and Operating Statements at October 31, 2024.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President of Financial & Administrative Services

WEATHERFORD COLLEGE
CASH BALANCE REPORT
October 31, 2024

<u>Unrestricted Funds</u>	Checking	Investments	Petty Cash	Total
Beginning Balance	4,288,727.46	53,384,572.85	4,945.00	57,678,245.31
Deposits	28,405,289.25	315,236.58	-	28,720,525.83
Disbursements	(7,835,347.09)	(10,593,226.75)	-	(18,428,573.84)
Ending Balance	<u>24,858,669.62</u>	<u>43,106,582.68</u>	<u>4,945.00</u>	<u>67,970,197.30</u>

Unrestricted Funds:	Checking Acct	Investments	Acct Balance
Maintenance and Carter	24,858,669.62	43,106,582.68	67,965,252.30
Petty cash	4,945.00	-	4,945.00
Sub-total	<u>24,863,614.62</u>	<u>43,106,582.68</u>	<u>67,970,197.30</u>
Restricted Funds:			
Scholarships & Loans	1,361,600.46	2,295,736.17	3,657,336.63
Schropshire Cap. Impr.	321,617.89	-	321,617.89
Construction	187,202.96	-	187,202.96
Debt Service	5,670.98	2,579,685.39	2,585,356.37
Interest & Sinking	38,817.43	-	38,817.43
Contingency Reserves	-	625,000.00	625,000.00
Sub-total	<u>1,914,909.72</u>	<u>5,500,421.56</u>	<u>7,415,331.28</u>
Grand Total	<u>26,778,524.34</u>	<u>48,607,004.24</u>	<u>75,385,528.58</u>

Recap of Investments

<u>Investments</u>	<u>Current Value</u> <u>10/31/2024</u>	<u>Rate</u>	<u>Maturity Date</u>
<u>Prosperity Bank</u>			
Money Market Account	5,167,388.93	1.40%	
CD	26,766,379.90	4.50%	1/20/2025
CD	1,029,107.72	4.54%	2/8/2025
CD	3,005,752.13	4.54%	2/8/2025
CD	2,638,375.56	4.50%	10/7/2025
CD	10,000,000.00	5.00%	12/28/2024
Total Investments	<u>48,607,004.24</u>		

**WEATHERFORD COLLEGE
STATEMENT OF REVENUES
October 31, 2024**

	2023-2024			2024-2025			
	Amended Budget	Received 10/31/2023	% of Budget	Amended Budget	Received 10/31/2024	Balance	% of Budget
Operating Revenues							
Tuition							
In-District Resident	\$ 5,536,380	\$ 2,764,874	49.94%	\$ 6,434,149	\$ 3,810,706	\$ 2,623,443	59.23%
Out-of District Resident	\$ 7,645,416	\$ 3,595,427	47.03%	\$ 8,601,887	\$ 4,879,702	\$ 3,722,185	56.73%
Out-of District Resident - EC Granbury	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Out-of District Resident - Wise County	\$ 2,188,174	\$ 989,350	45.21%	\$ 2,219,138	\$ 1,190,157	\$ 1,028,981	53.63%
Non-Resident	\$ 1,416,154	\$ 785,443	55.46%	\$ 1,752,349	\$ 921,804	\$ 830,545	52.60%
Differential Tuition	\$ 1,237,944	\$ 609,662	49.25%	\$ 1,361,613	\$ 707,804	\$ 653,809	51.98%
State Funded Continuing Education	\$ 694,150	\$ 492,750	70.99%	\$ 816,000	\$ 606,501	\$ 209,499	74.33%
Non-State Funded Continuing Education	\$ 22,750	\$ 4,848	21.31%	\$ 22,100	\$ 4,355	\$ 17,745	19.71%
Total Tuition	\$ 18,740,968	\$ 9,242,354	49.32%	\$ 21,207,236	\$ 12,121,029	\$ 9,086,207	57.16%
Fees							
General Fee	\$ 4,099,147	\$ 2,099,401	51.22%	\$ 5,521,978	\$ 2,816,169	\$ 2,705,809	51.00%
Laboratory Fee	\$ 342,200	\$ 177,261	51.80%	\$ 376,276	\$ 261,526	\$ 114,750	69.50%
Total Fees	\$ 4,441,347	\$ 2,276,661	51.26%	\$ 5,898,254	\$ 3,077,695	\$ 2,820,559	52.18%
Allowances and Discounts							
Bad Debt Allowance	\$ (32,500)	\$ -	0.00%	\$ (52,500)	\$ (3,530)	\$ (48,970)	6.72%
Remissions and Exemptions	\$ (2,732,000)	\$ (1,558,618)	57.05%	\$ (3,233,000)	\$ (2,555,689)	\$ (677,311)	79.05%
Total Allowances and Discounts	\$ (2,764,500)	\$ (1,558,618)	56.38%	\$ (3,285,500)	\$ (2,559,219)	\$ (726,281)	77.89%
Additional Operating Revenues							
Federal Grants and Contracts (Operating)	\$ 1,333,540	\$ 102,447	7.68%	\$ 1,197,779	\$ 100,451	\$ 1,097,328	8.39%
State Grants and Contracts	\$ 628,919	\$ 28,218	4.49%	\$ 62,589	\$ 174,445	\$ (111,856)	278.72%
Non-Governmental Grants	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Local Grants & Contracts	\$ 4,566,700	\$ 60,927	1.33%	\$ 4,600,000	\$ 155,107	\$ 4,444,893	3.37%
Sales & Services of Educational Activities	\$ 43,000	\$ 8,686	20.20%	\$ 43,000	\$ 15,659	\$ 27,341	36.42%
Investment income - Program Restricted	\$ 95,000	\$ 30,087	31.67%	\$ 164,500	\$ 2,308	\$ 162,192	1.40%
Other Operating Revenues	\$ 665,000	\$ 117,156	17.62%	\$ 740,000	\$ 146,977	\$ 593,023	19.86%
Total Additional Operating Revenues	\$ 7,332,159	\$ 347,522	4.74%	\$ 6,807,868	\$ 594,947	\$ 6,212,921	8.74%
Auxiliary Income							
Bookstore	\$ 138,833	\$ 10,413	7.50%	\$ 105,745	\$ 9,029	\$ 96,716	8.54%
Cafeteria	\$ 745,000	\$ 421,564	56.59%	\$ 875,000	\$ 1,069,614	\$ (194,614)	122.24%
Dormitory	\$ 1,250,585	\$ 598,535	47.86%	\$ 1,820,344	\$ 1,671,460	\$ 148,884	91.82%
Golf Course	\$ 1,550,000	\$ 16,433	1.06%	\$ 1,965,898	\$ 196,647	\$ 1,769,251	10.00%
Student Services	\$ 215,000	\$ 91,000	42.33%	\$ 207,500	\$ 101,880	\$ 105,620	49.10%
Carter Agricultural Center	\$ 55,000	\$ 11,690	21.25%	\$ 55,000	\$ 5,203	\$ 49,797	9.46%
Total Auxiliary Enterprises	\$ 3,954,418	\$ 1,149,634	29.07%	\$ 5,029,487	\$ 3,053,832	\$ 1,975,655	60.72%
Total Operating Revenues	\$ 31,704,392	\$ 11,457,553	36.14%	\$ 35,657,345	\$ 16,288,285	\$ 19,369,060	45.68%
Non-Operating Revenues							
State Appropriations							
Education and General State Support	\$ 9,682,488	\$ 4,841,244	50.00%	\$ 9,726,846	\$ 4,991,490	\$ 4,735,356	51.32%
State Group Insurance	\$ -	\$ 282,059	#DIV/0!	\$ -	\$ 282,059	\$ (282,059)	#DIV/0!
State Retirement Matching	\$ -	\$ 63,550	#DIV/0!	\$ -	\$ 87,033	\$ (87,033)	#DIV/0!
State Appropriations-Other	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Professional Nursing Shortage Reduction	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Total State Appropriations	\$ 9,682,488	\$ 5,186,854	53.57%	\$ 9,726,846	\$ 5,360,582	\$ 4,366,264	55.11%
Maintenance Ad Valorem Taxes-Parker County	\$ 25,851,835	\$ 84,412	0.33%	\$ 27,505,413	\$ 150,856	\$ 27,354,557	0.55%
Debt Service Ad Valorem Taxes	\$ -	\$ 699	#DIV/0!	\$ -	\$ 380	\$ (380)	#DIV/0!
Federal Grants and Contracts (Non-Operating)	\$ 6,855,000	\$ 3,510,696	51.21%	\$ 6,830,000	\$ 4,919,905	\$ 1,910,095	72.03%
Lost Revenue Reimbursement	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Gifts	\$ 73,649	\$ 10,047,260	13642.09%	\$ 57,500	\$ 174,682	\$ (117,182)	303.79%
Investment Income	\$ 500,000	\$ 267,074	53.41%	\$ 1,000,000	\$ 792,271	\$ 207,729	79.23%
Unrealized Gain on Mineral Rights	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Unrealized Gain on Carter Ag	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Contributions in Aid of Construction	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Total Non-Operating Revenue	\$ 42,962,972	\$ 19,096,995	44.45%	\$ 45,119,759	\$ 11,398,676	\$ 33,721,083	25.26%
Budgeted Transfers	\$ 2,516,178	\$ -		\$ -	\$ -	\$ -	
TOTAL	\$ 77,183,542	\$ 30,554,548	39.59%	\$ 80,777,104	\$ 27,686,961	\$ 53,090,143	34.28%

**WEATHERFORD COLLEGE
STATEMENT OF EXPENDITURES
October 31, 2024**

	2023-2024			2024-2025			
	Amended Budget	Expended 10/31/2023	% of Budget	Amended Budget	Expended 10/31/2024	Balance	% of Budget
Operating Expenses							
Unrestricted							
Instruction	\$ 18,751,862	\$ 2,366,032	12.62%	\$ 20,877,031	\$ 2,769,451	\$ 18,107,580	13.27%
Public Service	\$ 361,752	\$ 46,390	12.82%	\$ 396,048	\$ 48,815	\$ 347,233	12.33%
Academic Support	\$ 4,342,559	\$ 480,816	11.07%	\$ 4,591,345	\$ 481,734	\$ 4,109,611	10.49%
Student Services	\$ 2,676,298	\$ 307,934	11.51%	\$ 2,866,203	\$ 263,927	\$ 2,602,276	9.21%
Institutional Support	\$ 12,277,557	\$ 1,724,173	14.04%	\$ 12,473,203	\$ 2,699,670	\$ 9,773,533	21.64%
Operation & Maint. of Plant	\$ 11,388,408	\$ 1,403,523	12.32%	\$ 11,290,470	\$ 959,027	\$ 10,331,443	8.49%
Scholarships and Fellowships	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Staff Benefits	\$ 700,000	\$ 151,114	21.59%	\$ 720,000	\$ 168,564	\$ 551,436	23.41%
Total Unrestricted Educational Activities	\$ 50,498,436	\$ 6,479,981	12.83%	\$ 53,214,300	\$ 7,391,189	\$ 45,823,111	13.89%
Restricted							
Instruction	\$ 155,374	\$ 28,074	18.07%	\$ 113,344	\$ 9,801	\$ 103,544	8.65%
Public Service	\$ 6,000	\$ -	0.00%	\$ 6,000	\$ 5,810	\$ 190	96.84%
Academic Support	\$ 325,950	\$ -	0.00%	\$ -	\$ 163,432	\$ (163,432)	#DIV/0!
Student Services	\$ 1,035,389	\$ 99,737	9.63%	\$ 924,558	\$ 92,050	\$ 832,508	9.96%
Institutional Support	\$ 6,245	\$ 144	2.31%	\$ 6,245	\$ 462	\$ 5,783	7.40%
Operation & Maint. of Plant	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Scholarships and Fellowships	\$ 10,473,578	\$ 4,903,515	46.82%	\$ 10,638,937	\$ 6,410,429	\$ 4,228,508	60.25%
Staff Benefits	\$ -	\$ 345,610	#DIV/0!	\$ -	\$ 369,093	\$ (369,093)	#DIV/0!
Total Restricted Educational Activities	\$ 12,002,536	\$ 5,377,081	44.80%	\$ 11,689,084	\$ 7,051,077	\$ 4,638,007	60.32%
Total Educational Activities	\$ 62,500,972	\$ 11,857,061	18.97%	\$ 64,903,384	\$ 14,442,266	\$ 50,461,118	22.25%
Auxiliary Enterprises	\$ 7,832,049	\$ 754,155	9.63%	\$ 7,792,862	\$ 1,146,738	\$ 6,646,124	14.72%
Depreciation Expense - Buildings and Land Improvements	\$ 1,436,542	\$ 273,579	19.04%	\$ 1,641,471	\$ 278,194	\$ 1,363,277	16.95%
Depreciation Expense - Furniture, Machinery, Vehicles, and Other Equipment	\$ 645,258	\$ 126,561	19.61%	\$ 760,440	\$ 148,443	\$ 611,997	19.52%
Amortization Expense - Right of Use Asset and Subscription Based IT Arrangements	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Total Operating Expenses	\$ 72,414,821	\$ 13,011,356	17.97%	\$ 75,098,157	\$ 16,015,641	\$ 59,082,516	21.33%
Non-Operating Expenses							
Expenses on Capital Related Debt	\$ 1,933,308	\$ (3,260)	-0.17%	\$ 1,850,893	\$ (2,943)	\$ 1,853,836	-0.16%
Gain/Loss on Disposal of Fixed Assets	\$ (25,000)	\$ -	0.00%	\$ (25,000)	\$ -	\$ (25,000)	0.00%
Other non-operating expense	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Other Uses of Cash							
Principal on Capital Related Debt	\$ 1,902,896	\$ 141,105	7.42%	\$ 2,002,922	\$ 148,515	\$ 1,854,407	7.41%
Capital Outlay (Non-Construction)	\$ 953,430	\$ 35,695	3.74%	\$ 1,878,911	\$ 52,420	\$ 1,826,491	2.79%
TOTAL	\$ 77,179,455	\$ 13,184,897	17.08%	\$ 80,805,883	\$ 16,213,633	\$ 64,592,250	20.06%



**Weatherford College Board of Trustees
Consent Agenda**

DATE: November 14, 2024

AGENDA ITEM #4.c.

SUBJECT: Annual Review of CAK Local Policy Appropriations and Revenue Sources—Investments

INFORMATION AND DISCUSSION: Under Education Code Section 51.0032, investments made by the College shall comply with the Public Funds Investment Act as per Texas Government Code Chapter 2256.005. The Public Funds Investment Act is reviewed by the state legislature on a biannual basis. Due to the fact that no action has been taken since 2019, no changes are necessary. However, the code requires that the Board of Trustees annually review the local investment policy and strategy. But at this time, there are no changes required.

RECOMMENDATION: That the Board of Trustees has reviewed and approves the investment policy and investment strategies set out in CAK Local and recommends no changes at this time.

ATTACHMENTS: CAK Local Policy Appropriations and Revenue Sources—Investments.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Services

APPROPRIATIONS AND REVENUE SOURCES
INVESTMENTS

CAK
(LOCAL)

Objectives

The investment policy of the College District shall be to:

1. Ensure the safety of the invested funds of the College District;
2. Maintain sufficient liquidity to provide adequate and timely working funds;
3. Attain the highest possible rate of return while providing necessary protection of principal consistent with College District operating requirements as determined by the Board;
4. Match the maturity of investment instruments to the daily cash flow requirements;
5. Diversify investments as to maturity, instruments, and financial institutions where permitted under state law;
6. Actively pursue portfolio management techniques; and
7. Avoid investment for speculation.

**Authorized
Investments**

Agreements

The College District's chief financial officer shall serve as the investment officer of the College District. The investment officer shall be required to obtain at least five hours of investment training within the first 12 months of assuming duties and shall be required to earn an additional five hours of investment training in every subsequent biennium. To ensure the accomplishment of the policy and the objectives listed, the investment officer of the College District shall be authorized to invest the various funds of the College District in legally authorized and adequately secured certificates of deposit and/or U.S. Treasury Bills with a maximum maturity of 12 months. The Board shall permit the investment of bond proceeds and pledged revenue to the extent allowed by law. No other investments shall be made without approval of a majority of the Board. All investment transactions except investment pool funds and mutual funds shall be executed on a delivery versus payment basis. With respect to repurchase agreements:

1. The market value of the collateral shall equal at least 102 percent of the cash value of the repurchase agreement.
2. All securities purchased under a repurchase agreement shall be held by the College District's custodial (safekeeping) agent.
3. The seller of repurchase agreement securities shall be entitled to substitute securities upon authorization by the College District.

APPROPRIATIONS AND REVENUE SOURCES
INVESTMENTS

CAK
(LOCAL)

4. No repurchase agreement shall be entered into unless a Master Repurchase Agreement has been executed between the College District and its trading partners.

Certificates of
Deposit

Bids for certificates of deposit may be solicited orally, in writing, electronically, or in any combination of those methods.

**Safety and
Investment
Management**

The investment officer shall exhibit prudence and discretion in the selection and management of securities. Skill and judgment shall be exercised in order that no individual or group of transactions undertaken would jeopardize the total capital sum of the overall portfolio. The College District shall not allow speculation (such as anticipating an appreciation of capital through changes in market interest rates) in the selection of any investments. The investment officer shall observe financial market indicators, study financial trends, and utilize available educational tools in order to maintain appropriate managerial expertise.

**Liquidity and
Diversity**

To meet the investment objectives of the College District, the maturity of investments shall be targeted to coincide with the cash flow needs of the College District.

Assets of the College District shall be invested in instruments whose maturities do not exceed one year at the time of purchase. Assets held in debt retirement funds may be invested in maturities exceeding one year. The investment portfolio shall be diversified to reduce the risk of loss of investment income from overconcentration of assets in a specific issue, a specific issue size, or a specific class of securities.

Nevertheless, the College District recognizes that in a diversified portfolio, occasional measured losses are inevitable and must be considered within the context of the overall portfolio's investment return. Also, it is intended that investments in all funds shall be managed in such a way that any market price losses resulting from interest rate volatility shall be offset by income received from the balance of the portfolio during a 12-month period.

Internal Controls

A system of internal controls shall be documented in writing. Also, they shall be designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the College District. Controls deemed most important shall include:

1. Control of collusion;
2. Separation of duties;

APPROPRIATIONS AND REVENUE SOURCES
INVESTMENTS

CAK
(LOCAL)

3. Separation of transaction authority from accounting and recordkeeping;
4. Custodial safekeeping;
5. Avoidance of bearer-form securities;
6. Clear delegation of authority;
7. Specific limitations regarding securities losses;
8. Written confirmation of telephone transactions;
9. Limiting the number of authorized investment officials; and
10. Documentation of transactions and strategies.

These controls shall be reviewed by the College District's independent auditing firm.

Safekeeping and Custody

To protect against potential fraud and embezzlement, the cash and investments of the College District shall be secured through third-party custody and safekeeping procedures as designated by the College District. Investment officials shall be bonded.

Sellers of Investments

Prior to handling investments on behalf of the College District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law.

Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC), and be in good standing with the Financial Industry Regulatory Authority (FINRA).

Interest Rate Risk

To reduce exposure to changes in interest rates that could adversely affect the value of investments, the College District shall use final and weighted-average-maturity limits and diversification.

The College District shall monitor interest rate risk using weighted average maturity and specific identification.

Portfolio Report

A monthly management portfolio report shall be prepared by the investment officer relating to investments of the College District and appropriate collateral pledged for those investment instruments requiring security. A comprehensive report on the investment program and investment activity shall be presented annually to the Board. A compliance audit of management controls on investments and adherence to approved investment policies shall be performed in conjunction with the annual financial audit, along with a state agency compliance audit performed at least every two years.

APPROPRIATIONS AND REVENUE SOURCES
INVESTMENTS

CAK
(LOCAL)

**Monitoring Market
Prices**

Monitoring shall be done monthly and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment. The investment officer shall keep the Board informed of significant declines in the market value of the College District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds.

**Monitoring Rating
Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

Investment Strategy

The College District maintains portfolios that utilize specific investment strategy considerations designed to address the unique characteristics of the following fund groups represented in the portfolios:

1. Operating Funds. Investment strategies for operating funds and commingled pools containing operating funds have as their primary objective the assurance that anticipated cash flow are matched with adequate investment liquidity. In order to accomplish this, the College District shall maintain adequate balances in short-term investments with necessary liquidity to ensure that sufficient funds are available for the continued operations of the College District. Funds shall not be invested in securities with stated maturities that exceed the reasonable expected expenditure time period.
2. Debt Service Funds. The College District shall maintain as its primary objective, the safety of principal with regard to all monies collected or allocated for debt service. Secondly, the College District shall seek to maximize the return on such funds while ensuring sufficient funds for timely payments of its debt obligations. In order to accomplish this, the College District shall invest such funds in amounts and maturity dates that most likely will meet the debt service requirements of the College District.
3. Capital Improvement Fund. The College District shall maintain as its primary objective, the safety of principal with regard to all monies collected. The College District shall seek to maximize the return of such funds while ensuring sufficient funds for timely payments of its obligations.

APPROPRIATIONS AND REVENUE SOURCES
INVESTMENTS

CAK
(LOCAL)

4. Special Projects or Special Purpose Funds. Portfolios for these funds shall have as their primary objective the assurance that anticipated cash flows are matched with adequate investment liquidity. The stated final maturity dates of securities held should not exceed the estimated project completion date.



**Weatherford College Board of Trustees
Consent Agenda**

DATE: November 14, 2024

AGENDA ITEM #4.d.

SUBJECT: Approval of Associate of Applied Science in Medical Laboratory Technology

INFORMATION AND DISCUSSION:

An Associate of Applied Science in Medical Laboratory Technology is a pathway from our success Phlebotomy Technology program and the next level within a medical lab at a hospital or physician office setting. Based on state data, the Bureau of Labor Statistics indicates 29,140 jobs in the state of Texas and an average wage of \$57,080 per year. Lightcast data for our 5-county area shows 2,510 jobs with a 5.1% growth rate from 2024 – 2026, with 224 annual job openings and only 10 graduates within the last year at a local higher education institution. With faculty and advisory committee support, it is recommended to approve the implementation of an AAS in Medical Laboratory Technology.

RECOMMENDATION: That the Board approves the program listed on the subject line and as presented.

ATTACHMENTS:

1. New Associate of Applied Science Degree and Certificate Program Certification Form – Medical Lab Technology program.

SUBMITTED BY: Dr. Shannon Ydoyaga, Executive Vice President of Academic Services and Dean
Kathy Boswell, Dean of Health and Human Services



**MEDICAL LABORATORY TECHNOLOGY
AAS**

PREREQUISITE			Credit Hours
PLAB	1460	Phlebotomy Clinical	4
PLAB	1323	Phlebotomy	3
BIOL	2402	Human Anatomy and Physiology II	4
HPRS	2301	Medical Law and Ethics	3
Fall Semester			
CHEM	1411 or 1406	General Chemistry I OR Introductory Chemistry	4
ENGL	1301	Composition I	3
HUMA	X3XX	Creative Arts	3
MLAB	1201	Introduction to Clinical Laboratory Science	2
Spring Semester			
PSYC	2301	General Psychology	3
MLAB	1211	Urinalysis and Body Fluids	2
MLAB	1235	Immunology/Serology	2
MLAB	1315	Hematology	3
MLAB	1227	Coagulation	2
Summer (12 Weeks)			
MLAB	1231	Parasitology/Mycology	2
MLAB	2434	Clinical Microbiology	4
Fall Semester			
MLAB	2331	Immunoematology	3
MLAB	2401	Clinical Chemistry	4
MLAB	2364	Practicum I	3
Spring Semester			
MLAB	2464	Practicum II (Capstone)	4
MLAB	2232	Seminar in Medical Laboratory Technology	2
TOTAL CREDIT HOURS			60



**Weatherford College Board of Trustees
Consent Agenda**

DATE: November 14, 2024

AGENDA ITEM #4.e.

SUBJECT: Clarification of New Student Center Fee

INFORMATION AND DISCUSSION: At the October 10, 2024 Board meeting, the Board approved the adoption of a new Student Center Fee beginning with the Spring 2025 semester at a rate of \$250.00 per student and waiving this fee for students taking only dual credit classes. Since that time, it has been determined that the new Student Center Fee should also be waived for students taking classes only at the WCWC campus. It should also be noted that if a student takes a dual credit class or WCWC class along with a class taught at the main campus or online, the student will be charged the \$250.00 Student Center Fee since students taking classes at the main campus or online are not exempted from this fee.

RECOMMENDATION: That the Board of Trustees approve waiving the Student Center Fee for those students taking classes only at the WCWC campus as well as for those students taking only dual credit classes.

ATTACHMENTS: None.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Services



**Weatherford College Board of Trustees
Consent Agenda**

DATE: November 14, 2024

AGENDA ITEM #4.f.

SUBJECT: Buyboard Cooperative Contract Proposal from Professional Turf Products, L.P. on Lease of Equipment for Canyon West Golf Course

INFORMATION AND DISCUSSION: Pursuant to the authority granted under State of Texas Government Code, Chapter 791 Interlocal Cooperation Contracts, as amended, Weatherford College requested a Buyboard Cooperative Contract #706-23 proposal from Professional Turf Products, L.P. on lease of equipment for Canyon West Golf Course.

The equipment included in the proposed lease include a sprayer used to apply chemical to the turf, a Reel grinder to sharpen the mower blades, and a Bedknife grinder to sharpen the knife blades. Currently, Canyon West Golf Course has no grinding equipment to keep the lawn equipment blades sharpened to produce quality cuts. This service is currently being outsourced which is more expensive and time consuming. Additionally, these items will also be required for the future turf management program that will be taught at Canyon West.

The term of the lease is 60-months and the payment will be \$3,296.25 per month. Annual cost is \$39,555 for a total five-year cost of \$197,775.

To comply with the requirements for all products and services of \$50,000.00 or more to be approved by the Board of Trustees and after evaluation and review, Dr. Scott Tarnowiecky, Associate Vice President of Student Services & Athletics, recommends approval of this equipment lease under Buyboard Cooperative Contract #706-23 from Professional Turf Products, L.P.

RECOMMENDATION: The Board of Trustees approve the Buyboard Cooperative Contract proposal as presented.

ATTACHMENTS: Buyboard Cooperative Contract Proposal from Professional Turf Products, L.P.

SUBMITTED BY: Andra R. Cantrell, Executive Vice President of Financial and Administrative Services



Professional Turf Products, L.P.
 1010 North Industrial Blvd.
 Euless, Texas 76039
 Kyle Mitchell
 (817) 201-4444
 mitchellk@proturf.com



Ship To	Canyon West Golf Course	Date:	11/6/2024
Quotation	BUYBOARD (CONTRACT # 706-23) - Credit Cards Not Accepted	Tax Rate	0.00%
Contact	Brandon Wyatt	Destination	
Address	160 Club House, Weatherford, TX 76087	Trade-In	\$0.00
Phone		Finance	de lage landen
Email		Account Type	Corp
Comments:		QMS: ID	Q153453

Finance Proposal (Includes Destination)

Qty	Model #	Description	60 Month	Selling Price
1	41394	Multi Pro 5800-G with ExcelsaRate		
12	120-0705	Light Blue 1.00 gpm nozzle @ 40 PSI		
1	41249	Foam Marker Kit		
1	136-0458	Finish Kit, Foam Marker		
		Multi Pro 5800-G with ExcelsaRate	\$ 1,340.75	\$ 73,748.75
1	6531911	653 Accu-Master AC Front Load Unit		
1	6539544	Boom & Electric Hoist (For 653-633-622)		
1	FREIGHT	Freight		
		FoleyReel Grinder	\$ 1,254.56	\$ 61,740.00
1	6731901	673 Accu-Pro AC Automated Infeed Control		
1	FREIGHT	Freight		
		Foley Bedknife Grinder	\$ 700.94	\$ 34,495.00

FMV_600

CSC_New

CSC_New

Monthly Payments (FMV)	\$ 1,340.75	\$ 73,748.75
Monthly Payments (CSC)	\$ 1,955.50	\$ 96,235.00
Tax (Estimated)	\$ -	\$ -
TOTAL	\$ 3,296.25	\$ 169,983.75

Comments:

For all New Equipment, Demo units may be available for up to 20% savings.
 For all New Equipment, Refurbished units may be available for up to 40% savings.
 Due to unexpected issues with much of our supply chain, we are experiencing longer lead times than we have seen in the past. We are doing everything we can to get products to you as quickly as possible.

Terms & Conditions:

- Prices & Finance Rates are subject to change at any time. Monthly Payments are Estimates based on Prices & Rates when quoted.
- Due to the volatility of inflation, rising transportation costs, and supply shortages, some orders may incur additional cost increases that are beyond the control of PTP and the vendors we represent. These pricing adjustments may be made from the time the order is entered through equipment delivery. Any adjustments will be communicated to customers with orders in the system with a new sale price as they occur.
- Order cancellations are subject to fees up to 10% of the original order value.
- Equipment delivery time is estimated once credit is approved & documents are executed & is contingent on Manufacturer availability.
- Payments by Credit Card are subject to convenience fee.
- Used and Demo equipment is in high demand and availability is subject to change.
 - Upon firm customer commitment to purchase & credit is approved, said equipment availability will be determined.
 - In the event equipment is unavailable at time of order, PTP will employ every resource to secure an acceptable substitute.
 - PTP strongly advises the customer to issue a firm PO as quickly as possible after acceptance of quotation.
- "Trade In Allowances" will be treated as a credit for future parts purchases on PTP account unless other arrangements have been made.

Returns Policy:

- All returns & Canceled PO's are subject to restocking, refurbishing, usage, and shipping fees.
- All returns must be able to be sold as new.
- Items missing parts are non returnable.

Payment:

- Terms are net 10 unless prior arrangements have been made.
- Quoted prices are subject to credit approval.
 - PTP will work with third party financial institutions to secure leases when requested to do so.
 - When using third party financiers, documentation fees & advance payments may be required.
 - For convenience, monthly payments are estimated based on third party rate factors in effect at time of the quotation.
 - PTP assumes no liability in the event credit becomes unavailable or rates change during the approval process.
- There will be a service charge equal to 1.5% per month (18% per annum) on all past due invoices.
- By Law we are required to file a "Notice to Owner" of our intent to file lien in the event of payment default. This notice must be sent within 60 days of the date the original invoice and will happen automatically regardless of any special payment arrangements that may have been made.

Authorized Signature: _____ Date: _____



**Weatherford College Board of Trustees
Consent Agenda**

DATE: November 14, 2024

AGENDA ITEM: #4.g.

SUBJECT: Approval of MOUs and Agreements with State Entities

INFORMATION AND DISCUSSION:

Under the Weatherford College Policy *GGB and GI – Relations with Other Colleges and Universities* states, and as noted on the October 2024 Board of Trustees meeting, Academic Services will bring forward public agreements with any public entities for board approval via the Consent Agenda.

RECOMMENDATION: Approve the agreements as presented for public entities.

ATTACHMENTS:

- Midwestern State University, Agreement for the BAAS in Early Childhood Education Teachout agreement in the event of program closure (Required by SACSCOC).
 - Weatherford ISD PTEC Agreement for the Grizzard Regional Institute of Technology 2025-2026 Academic Year.
 - Children's Health System of Texas Affiliation Agreement for Physical Therapy Assistant.
-

SUBMITTED BY: Dr. Shannon Ydoyaga, Executive Vice President of Academic Services and Weatherford College Instructional Deans.

**Public University
Articulation Agreements**

Articulation Agreement

This articulation agreement is entered into by and between **Midwestern State University and Weatherford College (WC)**.

This agreement is designed to clarify and encourage students as they plan to transfer semester credit hours from Weatherford College to Midwestern State University in a seamless transition toward the completion of a degree. Midwestern State University agrees to admit and accept in full the academic coursework from Weatherford College toward the bachelor's degrees as outlined in the following. Midwestern State University will provide the articulated planning guide presented here to prospective students. Weatherford College will engage in a selective entry system for this program which eliminates the potential for reverse transfer among education majors at universities.

Article I – Original Term, Amendment, Renewal, and Termination

1. This agreement shall become effective to each participant upon execution of this agreement.
2. Amendments to this articulation agreement must be in writing and approved by the designated representatives of each participant.
3. Any participant to the articulation agreement may terminate their participation in this agreement by providing six (6) months prior written notice to the other participant.
4. This agreement shall be reviewed every three years and will be automatically renewed for a successive three-year term unless a participant in this agreement, at least six months before the end of any term, gives written notice of its intent to amend the Pathway or terminate its participation in this agreement.
5. In the event of termination under paragraph 3 or 4 of this section, enrolled students shall be permitted to complete their current program at the terminating Party's option.

Article II – Responsibilities of the Parties

1. Weatherford College will offer a Bachelor of Applied Arts & Sciences in Early Childhood Education and Teaching (BAAS ECET).
2. Up to 69 hours of coursework from a two-year institution (i.e. Weatherford College) may be accepted in transfer to Midwestern State University.
3. Final acceptance of all transfer work is subject to the Registrar, who is the articulation officer for the university.
4. An official copy of all transcripts must be submitted to Midwestern State University.
5. Freshman and sophomore-level courses will not transfer as upper-division credit.
6. Freshman and sophomore-level courses may not substitute for upper-division courses unless approved by the head of the department of the area in which the course is offered or by the appropriate dean.
7. Should a student request to transfer, in accordance with the Southern Association of Colleges and Schools requirement, 25% of the student's degree plan must be completed at Midwestern State University. This means the student would complete all residency requirements at Midwestern State University and be in good standing as a transfer student with Midwestern State University before receiving a bachelor's degree.
8. If any Bachelor of Applied Arts & Sciences in Early Childhood Education and Teaching (BAAS ECET) students who enroll at Midwestern State University should later wish to transfer to other

colleges or institutions, Midwestern State University will assist each student and provide information and support to facilitate such transfer.

9. Midwestern State University will review WC's Bachelor of Applied Arts & Sciences in Early Childhood Education and Teaching (BAAS ECET) curriculum plan and agree to accept lower division coursework included in the core curriculum of an AAT. (42 credit hours)
10. WC articulation agreement students will abide by all Midwestern State University transfer, enrollment, and program progression requirements.

Article III – Independent Contractor Status

Relationships: No Party is considered an agent or employee of the other Party for any purpose. No Party, nor any of its agents, employees, or students is entitled to any of the benefits that the other Party provides its employees unless specifically provided otherwise in this articulation agreement.

Article IV – Liability

Liability: Each Party will be responsible for its tortious acts and those of its officers, employees, or agents except to the extent that Texas law limits the liability of a public institution, its officers, agents, and employees.

Article V – Severability

If any term or provision of this articulation agreement is held to be invalid for any reason, the invalidity of that section shall not affect the validity of any other section of this agreement provided that any invalid provision is not material to the overall purpose and operations of this agreement. The remaining provisions of this agreement shall continue in full force and effect and shall in no way be affected, impaired, or invalidated.

Article VI – Dispute Resolution

Participants agree that they will attempt to resolve any dispute between them arising out of or related to this agreement at the lowest appropriate level of administration possible. If a dispute continues to be unresolved, the Deans for each affected party shall be advised of the issue and shall meet to negotiate an acceptable resolution within 60 days of notice of the dispute.

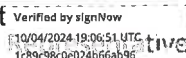
Signature Weatherford College Dean
Education

Signature Weatherford College Vice President
Academics and Student Services

Date

*B. Sinner
for Stacia Haynie*

Dr. Stacia Haynie -President
Signature Midwestern State



10/04/2024

Date

Date

Margaret Marsden

Dr. Margaret Brown Marsden - Provost
Signature Midwestern State Representative

9/30/24

Date

MEMORANDUM

Date: October 10, 2024

To: WC Department Chairs and Program Directors

From: Executive Vice President of Academic Services and Instructional Deans I

Regarding: Employee Procedure Manual Updates

First, the Instructional Deans and EVP of Academic Services want to thank each of you for your leadership and dedication to the College and our students. As we begin to add structure to our operations and provide clarity in our documented processes, please find the following updates to the *Employee Procedure Manual* with an update as of October 10, 2024. We have highlighted any additions in blue font to signify the adjustment in wording.

Section 5.3 Faculty Workload

“The instructional schedule for nine-month faculty members during any academic year consists of two semesters of approximately 16 weeks each, including examinations and advising periods, plus pre-semester professional development.” Please note the schedule refers to “approximately 16 weeks” with the intent of full-time faculty attendance obligation beginning on the first day of fall Connections Week and continuing through graduation.

Each faculty member is required to maintain a twenty-five (25) hour per week work schedule on site at the location to which they are assigned their primary teaching responsibilities unless otherwise approved by the Department Chair and appropriate Instructional Dean. The remaining 15 hours of service to the college varies based on the type of duties completed and is to be approved by the Department Chair and Instructional Dean.

5.3.2 Assigned Teaching Load Hours

In order to create an equitable schedule across departments, the following wording has been included, “All courses will be scheduled in a fair and equitable manner across the department. For example, for face-to-face or hybrid sections, a faculty member may be required to teach an evening, weekend or off-site dual credit class each semester. Any exception to the above load assignments must be documented in writing and approved by the Executive Vice President of Academic Services in consultation with the Instructional Dean.”

5.3.3 Faculty Overloads

As the College establishes new compensation structures with a focus on quality instruction and excellence, an adjustment on overload is stated as, “Full-time instructors may teach no more than a **one** course overload each long semester. Any overloads of two or more must be approved by the Instructional Dean and the Executive Vice President of Academic Services. Exceptions are considered on a case-by-case for academic continuity planning and emergency situations.”

5.3.4.2 Office Hours for Students

From the lens of serving students and answering questions during office hours, we have included those blocks of time “**be at least 30-minutes**” in order to support students, as this can be challenging with a 10- or 15-minute window, for example.

5.3.6 Department Chair Workload

Department Chairs, please read and review this section in its entirety:

All department chairs will be on 12-month contracts. The instructional load of all department chairs will be 9 load-units of classroom instruction, 16 student office hours per week, and 15 hours of service to the College for a total of 40 hours per week on campus. Summer loads will be 6 load-units during the contiguous summer semesters with 14 office hours per week with 14 hours as service to the College for a total 40 hours a week on campus during normal business hours. Service to the College is considered Department Chair duties related to advising, committee work, industry and advisory meetings, schedule build, training, faculty evaluations, and other activities related to the department, accreditation requirements or the College. Consideration for course load reductions will be given on a case-by-case basis by the Instructional Dean and approved by the Executive Vice President of Academic Services.

Department Chairs are allowed to teach one course as an overload each long semester. These courses are to be taught during the evening after five, on weekends, or online, unless requested by the Instructional Dean for academic continuity purposes. Department Chairs are allowed to teach one course for an overload during the Summer I session either during the day, evening, or online. **Summer II will be used to prepare for the fall term and to conduct training, complete assessments and other administrative functions.**

DEPARTMENT CHAIR CONTRACT LENGTHS:

12-month contracts are from September 1st through August 31st of each academic year and are during scheduled business hours as recommended by the instructional dean and approved by the Executive Vice President of Academic Services to equal a 40-hour on campus work week.

5.3.7 Program Director Workload

Program Directors, please read and review this section in its entirety:

All Program Directors will be on a 12-month contract. The instructional load for each long semester will be 9 load-units of classroom instruction, 16 student office hours per week, and 15 hours of service to the College for a total of 40 hours per week on campus. Summer loads will be 6 load-units during the contiguous summer semesters with 14 office hours per week with 14 hours as service to the College for a total 40 hours a week on site. Service to the College is considered Program Director duties, advising, committee work, industry and advisory meetings, schedule build and other activities related to the program or the College.

Program Directors are allowed to teach one course as an overload each long semester and one course overload over the summer semesters. Program Directors for associate degree and bachelor's School of Nursing are required by the Texas Board of Nursing and Rule 215.6 (f) to carry no more than a teaching load of 3 clock hours per week.

PROGRAM DIRECTOR CONTRACT LENGTH:

12-month contracts are from September 1st through August 31st of each academic year and are during scheduled business hours as recommended by the Instructional Dean and approved by the Executive Vice President of Academic Services to equal a 40-hour on campus work week.

5.7.1 Conflict of Interest

As a state entity, Weatherford College is required to submit hours of instruction to the Teachers Retirement System and may stay in compliance with teaching load limits based on the faculty member's status. To this end, 5.7.1 has been modified to state, "Generally, an instructor teaching an overload at Weatherford College is [prohibited without administrative approval from the Instructional Dean and Executive Vice President of Academic Services from teaching additional courses at other institutions.](#)"

As academic leaders of the College, it is incumbent upon us to model the way related to consistent office hours and a 40-hour a week schedule. The standard hours of operation are eight hours per day Monday through Friday during the long semesters. Summer hours are Monday through Thursday from 8:00 a.m. to 5:30 p.m. with a 45-minute lunch period. If a regular work schedule differs from the normal Monday through Friday workweek or the normal eight-hour day, an email or memorandum to request an adjustment to be approved by the Instructional Dean and Executive Vice President of Academic Services shall be submitted for consideration and will remain on file with the Department of Human Resources upon approval.

Independent School District

Dual Credit Partnerships and PTECH Agreements



District Name:	Weatherford ISD
Campus Name:	Grizzard Regional Institute of Technology
Campus CDC Number:	184903001

2025-2026 P-TECH Designation Application Assurances

The P-TECH Designation application must be reviewed and submitted with a signed assurance document by officials from:

- the school district
- an institution of higher education (IHE)
- a business/industry partner

The signatures must be from individuals who are authorized by their local boards to bind the applicant organization in a legally binding contractual agreement.

By signing the designation application assurance, the district, IHE partner, and business/industry partner assures that they will:

- Meet all the required designed elements as outlined in the P-TECH Blueprint
- Work with the TEA assigned technical assistance provider during the school year to develop a plan to meet the outcomes-based measures.

Application review prior to signing is strongly encouraged.

Enter the requested contact information below for the following officials.

Authorized Institute of Higher Education (IHE) Official		
Title (Dr., Mrs., Ms., Mr.)	Typed First Name	Typed Last Name
Dr .	Shannon	Ydoyaga
Typed Job Title	Phone	Email
EVP for Academic Services	817-598-6213	sydoyaga@wc.edu
District Name	weatherford College	
P-TECH Campus Name	Grizzard Regional Institute of Technology	
P-TECH CDC Number	184903001	
Authorized School District of Charter Official Signature		

P-TECH Renewal

Application: WEATHERFORD H S | P-TECH Designation Renewal |

2024-10-01

Last Modified: 10/30/2024

Academy Information

School District : Weatherford ISD

Campus : WEATHERFORD H S

CDC : 184903001

Academy Name : Grizzard Regional Institute of Technology

Which model does the district intend to implement at this time? Within these models, there are variations. For this purpose, the campus is defined as a CDC number, not a physical location.

School Within a School

Grade Levels Served

What grade level(s) will your academy plan to serve in 2025-2026?

9th Grade; 10th Grade; 11th Grade

Range of Students

Select the number of 9th grade students that you plan to serve in 2025-2026 : 151+ students

Select the number of 10th grade students that you plan to serve in 2025-2026 : 151+ students

Select the number of 11th grade students that you plan to serve in 2025-2026 : 151+ students

Select the number of 12th grade students that you plan to serve in 2025-2026 :

Please input the number of students that you plan to serve in Year 5 in 2025-2026 :

Please input the number of students that you plan to serve in Year 6 in 2025-2026 :

District and Academy Members

Please list the full name of the person primarily responsible for completing this application.

Application Primary Contact

Primary Contact Name : Trista Stueart

Primary Contact Email : tstueart@weatherfordisd.com

Primary Contact Job Title : PTECH Principal

District Superintendent

Please provide the following Superintendent information.

Superintendent Name : Dr. Beau Rees

Superintendent Email : bree@weatherfordisd.com

Superintendent's familiarity with the P-TECH Model (years of experience) : 4-7 years of experience

P-TECH School Leader

Please provide the following P-TECH School Leader information. **(P-TECH leader who has the authority over course and instructor scheduling, staff and faculty hiring, and budget development)**

P-TECH School Leader Name : Trista Stueart

P-TECH School Leader : tstueart@weatherfordisd.com

P-TECH School Leader's familiarity with the P-TECH Model (years of experience) : 4-7 years of experience

P-TECH Counselor

Please provide the following P-TECH Counselor information.

Counselor Name : Darla McKinney

Counselor Email : dmckinney@weatherfordisd.com

Counselor's familiarity with the P-TECH Model (years of experience) : 0-3 years of experience

P-TECH PEIMS Official

Please provide the following PEIMS Official information.

PEIMS Official Name : Natalia Poland

PEIMS Official Email : npoland@weatherfordisd.com

PEIMS Official's familiarity with the P-TECH Model (years of experience) : 0-3 years of experience

Collaborators

Are there other individuals who will need access to edit this application?

You may add up to 2 other individuals who will need login access to edit while the application is in progress (draft form). Once the application is finalized, you will be able to share the PDF version with others via email.

Collaborator 1 : Dr. Kady Donaghey

Collaborator 2 :

Endorsements & Career Clusters

What endorsement(s) will your academy plan to serve in the **2025-2026** school year? Select all that apply.

STEM; Business and Industry; Public Service

Below is a list of all Career Clusters. Please select the appropriate category as it applies to each career cluster offered by your academy in **2025-2026**.

Education & Training; Health Science; Hospitality & Tourism; Human Services; Information Technology; Manufacturing; Transportation, Distribution, & Logistics

Programs of Study

Please select the Program(s) of Study (POS) that the PEIMS-coded P-TECH academy will offer in **2025-2026**.

Select all that apply in each Career Cluster.

POS: Agriculture, Food, Nat Resources:

POS: Architecture & Construction:

POS: Arts, A/V Tech & Communications:

POS: Business, Marketing, & Finance:

POS: Education & Training: Teaching and Training

POS: Energy:

POS: Engineering:

POS: Health Science: Exercise Science, Wellness and Restoration; Diagnostic & Therapeutic Services; Nursing Science

POS: Hospitality & Tourism: Culinary Arts

POS: Human Services: Cosmetology and Personal Care Services (Regional Program of Study)

POS: Information Technology: Cybersecurity

POS: Law & Public Service:

POS: Manufacturing: Welding

POS: Transportation, Distribution, Logistics: Automotive and Collision Repair

Degrees and Credentials

Degrees and Certificates Offered

Which of the following degrees, certificates, or certifications does the academy offer in 2025-2026? Select all that apply.

Types of Degrees, Certificates, and Certifications Offered: Associate Degree; Level I or Level II Certificate; Industry-Based Certification

Types of Associate Degree: Associate of Applied Science (A.A.S.); Associate of Arts in Teaching (A.A.T.)

Associate of Arts (A.A.)

Please provide the subject of the A.A. degree below

A.A. Degree Subject 1:

A.A. Degree Subject 2:

A.A. Degree Subject 3:

A.A. Degree Subject 4:

Associate of Science (A.S.)

Please provide the subject of the A.S. degree below

A.S. Degree Subject 1:

A.S. Degree Subject 2:

A.S. Degree Subject 3:

A.S. Degree Subject 4:

Associate of Applied Arts (A.A.A.)

Please provide the subject of the A.A.A. degree below

A.A.A. Degree Subject 1:

A.A.A. Degree Subject 2:

A.A.A. Degree Subject 3:

A.A.A. Degree Subject 4:

Associate of Applied Sciences (A.A.S.)

Please provide the subject of the A.A.S. degree below

A.A.S. Degree Subject 1: Welding, Automotive, Cybersecurity, Cosmetology, Health Science, Culinary

A.A.S. Degree Subject 2:

A.A.S. Degree Subject 3:

A.A.S. Degree Subject 4:

Associate of Applied Teaching (A.A.T.)

Please provide the subject of the A.A.T. degree below

A.A.T. Degree Subject 1: Teaching and Training

A.A.T. Degree Subject 2:

A.A.T. Degree Subject 3:

A.A.T. Degree Subject 4:

Level I or II Certification Information

What Level I and Level II Postsecondary Certificate(s) provided by an IHE does the academy plan to offer in the 2025-2026 school year? Select all that apply.

Automobile/Automotive Mechanics Technology/Technician; Barbering/Barber; Cosmetology, Barber/Styling, and Nail Instructor; Cosmetology/Cosmetologist, General; Culinary Arts and Related Services; Dental Assisting/Assistant; Educational/Instructional Technology; Exercise Science and Kinesiology; Food Preparation/Professional Cooking/Kitchen Assistant; Food Science; Health Professions and Related Programs; Information Technology; Licensed Practical/Vocational Nurse Training; Nail Technician/Specialist and Manicurist; Network and System Administration/Administrator; System, Networking, and LAN/WAN Management/Manager; Teacher Assistant/Aide; Welding Technology/Welder

Industry-Based Certifications (IBCs)

What Industry-Based Certification(s) (IBC) does the academy plan to offer in 2025-2026? Select all that apply.

ASE Entry-Level Automobile Maintenance and Light Repair (MR); ASE Entry-Level Automobile Automatic Transmission/Transaxle (AT); ASE Entry-Level Automobile Brakes (BR); ASE Entry-Level Automobile Engine Repair (ER); ASE Entry-Level Automobile Heating and Air Conditioning (AC); AWS Certified Welder; AWS D1.1 Structural Steel; AWS D9.1 Sheet Metal Welding; AWS SENSE Level 1: Entry Welder; Barber Operator License; Certified Entry-Level Python Programmer (PCEP); CompTIA A+ Certification; CompTIA IT Fundamentals+; CompTIA Linux+; CompTIA Network+; CompTIA Security+; Cosmetology Operator License; Cybersecurity Fundamentals; CyberSecurity Fundamentals: An ISACA Certificate; Educational Aide I; Food Safety & Science Certification; Licensed Vocational Nurse; Patient Care Technician; Pharmacy Technician; ServSafe Manager

Articulation Agreement

Does the Institution of Higher Education partner currently have an articulation agreement with a four-year Institute of Higher Education detailing how a student's associate degree and accrued credits could lead to a baccalaureate degree?

Provide the university name that the P-TECH has an articulation agreement with and the bachelor's degree that students could earn using their associate degree and accrued credits.

Degree 1: Weatherford College | Associate of Arts | BAAS

Degree 2: | |

Degree 3: | |

Degree 4: | |

Recruitment and Enrollment

Recruitment and Enrollment Process

Please outline the current plans for the recruitment and enrollment process that meets the open enrollment requirements. For more information please refer to the P-TECH Blueprint (3.1, 3.2, 3.3, and 3.4).

Phase 1: Awareness (Sept-Nov 2024)

Sept: Homecoming Parade – Promote GRIT via a parade float/flyers and teacher presence.

Oct: Advisory Board Meeting – Engage mentors and community partners.

Nov: Middle School Presentations – Introduce GRIT to CTE students.

Nov: Roo Expo Jr. – Showcase GRIT program to middle schoolers.

Nov: Roo Expo – Recruit students and inform parents.

Phase 2: Application Launch (Dec 2024-Mar 2025)

Dec 1: Applications Open

Dec: Course Selection Middle School Meetings – Share GRIT information. Discuss 4-year plans and opportunities for students.

Jan-Feb: Application Walkthroughs at Middle Schools) – Assist students with applications.

Feb: Pathways Parent Meeting Middle Schools – Explain pathways to parents. Share opportunities offered to students through PTECH.

Mar: Final Application Deadline

Phase 3: Selection & Preparation (Mar-June 2025)

Mar-Apr: Prospective Student Meetings & Campus Visits Middle Schools.

Apr : Acceptance Letters Sent to Middle School students.

Apr-May: Pathway Selection Meetings.

May-June: Summer Leadership Academy Prep – Prepare for student leadership activities.

When will your campus begin the primary recruitment phase of 8th grade students?

November - January

When will your campus inform the majority of your students of their acceptance into the program?

February - April

What additional technical assistance could be helpful related to the recruitment and enrollment process in 2025-2026? For more information please refer to the P-TECH Blueprint (3.1, 3.2, 3.3, and 3.4).

A data-driven recruitment strategy could help target underrepresented student groups, leveraging real-time demographic and enrollment trends. This would ensure a diverse applicant pool and align recruitment efforts with district goals.

Second, improved collaboration with industry partners is essential. Providing training to partners on how to engage with prospective students and their families, especially through mentorship and internships, would help build stronger connections between students and the career pathways offered by the program.

Third, enhancing digital platforms for the application process could streamline enrollment, making it easier for students and families to access information, complete applications, and submit necessary documents.

Finally, community outreach and awareness opportunities could be expanded to better inform parents, middle schools, and the local community about the benefits of P-TECH pathways. Hosting virtual information sessions, combined with targeted social media posts, would help reach a broader audience.

Summer Bridge Program

What month(s) will you offer the Summer Bridge program? Select all that apply. Please refer to the P-TECH Blueprint (5.1) when answering this question.

Summer Bridge Program: May: 0

Summer Bridge Program: June: 1

Summer Bridge Program: July: 0

Summer Bridge Program: August: 0

Summer Bridge Program: Other: 0

Summer Bridge Program: Other Month :

Business Partnerships

Partner 1 Information

The Pathways in Technology Early High School (P-TECH) must have a current, signed memorandum of understanding (MOU) or interlocal agreement (ILA) with each Institution of Higher Education (IHE). The P-TECH must also have a current and signed agreement with each business/industry partner. Both agreements must respectively outline key issues related to the planning, implementation, and sustainability of the P-TECH program. Stakeholders shall review the MOUs and agreements annually. The agreements shall include the components described in the design elements below.

Business/Industry Partner 1 Name: Gilchrist Auto
B/I Partner 1 Liaison Email : tunger@gilchristautomotive.com
B/I Partner 1 Liaison Name : Travis Unger
B/I Partner 1 Liaison Title : Director of Education

Does this industry business partner who is offering students, who receive work-based training or education from the partner, priority in interviewing for any jobs for which the student is qualified?

Yes

Business/Industry Partner 1 Level of Engagement

Rate level of engagement with your academy on the topics below.
Providing relevant work-based learning experiences aligned to the Tri-Agency Work-Based Learning Continuum : Always

Providing career mentoring activities appropriate to each grade level :
Frequently

Providing student access to business/industry partners and work-based learning facilities, services, and resources : Always

Providing feedback on the value of the P-TECH program : Always

Offering students, who receive work-based training or education from the partner, priority in interviewing for any jobs for which the student is qualified : Always

Partner 2 Information

Business/Industry Partner 2 Name: Sports Clips
B/I Partner 2 Liaison Email : christyslabb@msn.com
B/I Partner 2 Liaison Name : Christy Slabbekoorn
B/I Partner 2 Liaison Title : Manager

Does this industry business partner who is offering students, who receive work-based training or education from the partner, priority in interviewing for any jobs for which the student is qualified?

Yes

Business/Industry Partner 2 Level of Engagement

Rate level of engagement with your academy on the topics below.
Providing relevant work-based learning experiences aligned to the Tri-Agency Work-Based Learning Continuum : Always

Providing career mentoring activities appropriate to each grade level : Always

Providing student access to business/industry partners and work-based learning facilities, services, and resources : Always

Providing feedback on the value of the P-TECH program : Always

Offering students, who receive work-based training or education from the partner, priority in interviewing for any jobs for which the student is qualified : Always

Blueprint Requirements

Describe how the Business/Industry articulation agreement addresses the following Business/Industry Blueprint Requirements. (2.17)

Clearly outline a work-based learning plan that will be followed to provide relevant work-based learning experiences aligned to the Tri-Agency Work-Based Learning Continuum. (For more information, please refer to the P-TECH Blueprints.)

In the career awareness phase, students participate in activities such as industry presentations, workplace tours, and guest speakers to introduce them to various careers and skill requirements. This builds foundational knowledge and interest in potential career pathways.

In the career exploration phase, the plan includes job shadowing, mentorships, and internships. These opportunities allow students to observe professionals in the field, gaining insight into daily work practices and industry expectations.

The final phase, career preparation, focuses on internships, and hands-on learning opportunities. These hands-on experiences enable students to apply what they've learned in the classroom to real-world industry projects, fostering skills that prepare them for employment.

The agreement ensures that the WBL plan is aligned with industry standards and outlines the responsibilities of both the school district and business partners. This alignment helps students build the necessary skills, knowledge, and professionalism to smoothly transition from school to the workforce, supporting both student success and the needs of local industries.

Describe how the Business/Industry articulation agreement addresses the following Business/Industry Blueprint Requirements. (2.19c):

Support for students' activities, such as clubs, career and technical student organizations (CTSO's), competitions, and special initiatives that promote professional skills attainment.

Industry partners contribute by sponsoring or mentoring CTSOs that focus on relevant career fields, offering guidance, and guest speakers to help students understand industry expectations and standards. These engagements allow students to gain practical insights and connect their academic learning with real-world applications.

The agreement also encourages student participation in projects and events that build essential skills such as teamwork, problem-solving, and leadership. Business partners may serve as evaluators or mentors, providing feedback and support that help students refine their technical and professional abilities.

Additionally, industry partners offer job shadowing and internships opportunities for industry-led projects, and professional workshops. These experiences give students hands-on opportunities to work on real-world problems, fostering critical thinking, communication, and collaboration skills vital for their future careers.

Overall, the articulation agreement ensures students receive meaningful support for activities that promote the development of professional skills, helping them transition successfully from education to the workplace.

Describe how the Business/Industry articulation agreement addresses the following Business/Industry Blueprint Requirements. (2.20):

Student access to business and industry partners and work-based learning facilities, services, and resources.

The Business/Industry articulation agreement ensures that students have access to business and industry partners, as well as work-based learning (WBL) facilities, services, and resources. This access is crucial for providing students with hands-on experiences that bridge academic learning with real-world applications. Through the agreement, business partners open their facilities to students for activities such as site visits, internships, job shadowing, field trips, and apprenticeships. These opportunities allow students to engage in industry environments, observe workplace operations, and interact with professionals in their field of study. This direct exposure enhances students' understanding of the practical applications of their academic knowledge. Additionally, industry partners provide access to specific services and resources, including mentorship programs, and skill-building activities through guest speakers. These offerings enable students to learn from experts, develop technical and soft skills, and stay updated on industry trends and technologies. The agreement also outlines the availability of WBL opportunities for project-based learning, enabling students to work on real industry projects under the supervision of professionals. These experiences help students apply classroom theory to solve real-world problems, building their confidence and career readiness. Overall, the articulation agreement ensures that students benefit from comprehensive access to industry resources, facilities, and experts, supporting their professional growth and preparing them for future career success.

Describe how the Business/Industry articulation agreement addresses the following Business/Industry Blueprint Requirements. (2.21b):

Transportation fees and costs.

WISD agrees to provide and incur the cost of all student transportation needs for P-TECH site visits or field trips. For classroom visits, WISD will ensure appropriate space to support activities within the PTECH program. In addition, WISD will provide a platform needed for the business partner to have virtual work-based learning services. In curriculum design, WISD will provide job shadowing, internships, mentorships, and work-based learning projects, to ensure a succinct and encompassing program.

Valuable Career-Ready Skills & Attributes

Based upon feedback and interactions with your Business/Industry Partner(s), select the 3 career-ready skills and attributes below that are the most valuable to the Business/Industry Partner(s). Please only select 3 choices.

Critical Thinking; Teamwork; Written and Oral Communication

Priority Interview

How many students have received an offer to a priority interview with your Industry/Business Partner(s) in 2023-2024?

Not applicable (1st-4th Year Provisional Academy Status)

Additional Technical Assistance

What additional technical assistance could be helpful related to establishing effective business and industry partnerships?

Training programs for school staff and industry representatives can enhance understanding of each other's goals, cultures, and expectations. Workshops that facilitate communication and collaboration would help align the

interests of both parties.

Second, resource development is essential. Providing resources that include best practices, templates for partnership agreements, and guidelines for effective engagement can streamline the process. These resources can guide schools in identifying potential industry partners, developing partnership strategies, and setting measurable objectives.

Third, networking opportunities should be expanded. Organizing industry expos, roundtable discussions, or collaborative forums can connect educators with local businesses. This facilitates relationship building and allows both parties to explore mutually beneficial projects.

Implementing a system for assessing the effectiveness of partnerships and soliciting feedback from both students and industry partners can lead to continuous improvement. This feedback loop ensures that partnerships remain relevant and responsive to evolving industry needs.

Mentorship and coaching programs for both educators and industry representatives can support partnership development. Experienced mentors can guide new partners through the establishment process, helping to navigate challenges and identify successful strategies.

Partnerships

Does the academy have a formal working relationship with an Institution of Higher Education Partner?

Yes

If no, briefly describe the campus plan and timeline for creating this vital academic partnership

IHE Partner 1 Information

Please enter the Institution of Higher Education partner contact information below. (This colleague is typically the person who works directly with your campus on an ongoing basis to further strengthen the academic support and dual credit components of the partnership).

IHE Partner Name : Dr. Shannon Ydoyaga

IHE Partner Email : sydoyaga@wc.edu

IHE Primary Campus Partner Org Name : Weatherford College

IHE Partner Job Title : Executive Vice President of Academic Services

IHE Partner 2 Information

IHE Partner Name :

IHE Partner Email :

IHE Primary Campus Partner Org Name :

IHE Partner Job Title :

Education Service Partner

Do you work with an ESC to support your academy?

No

Region :

Name :

Email :

Workforce Board Partner

Do you work with a Workforce Board to support your P-TECH academy? Please refer to the P-TECH Blueprint (4.1) when answering this question.

Yes

If no, briefly describe the campus plan and timeline for creating this helpful partnership

Affiliation : Workforce Solutions for North Central Texas

Name : Danielle Davis

Email : drdavis@dfwjobs.com

Job Title : Education Partnerships Coordinator

Grade-Level Activities

9th – 12th grade activities: Select up to three activities you plan to offer students in 2025-2026.

9th Grade Activities

9th Grade Activities – 1: Service Learning

9th Grade Activities Other – 1:

9th Grade Activities – 2: Networking Events

9th Grade Activities Other – 2:

9th Grade Activities – 3: Informational Interviews with Employers

9th Grade Activities Other – 3:

Please describe the most successful activity from the prior year and share why you believe this experience provided 9th grade students with an opportunity to learn about industries and employers that may be unfamiliar.

The most successful activity from the previous year was the 8th-grade field trip, where students had the opportunity to, in some cases, hear directly from various industry partners about their career pathways and/or have hands-on experiences from their chosen pathway.

This experience was impactful for upcoming 9th-grade students, as it provided them with a firsthand look at industries and opportunities they might not have been familiar with before. Many students expressed enthusiasm and curiosity about careers in fields such as cybersecurity, health care, automotive technology, welding, and cosmetology, — areas they had previously not had the opportunity to explore. By hearing personal stories and experiences from industry professionals, students could envision themselves in similar roles, making the information more relatable.

Additionally, the interactive nature of the tours encouraged students to ask questions. The ability to interact with professionals allowed students to clarify misconceptions about various careers, leading to informed decision-making regarding their future pathways.

Overall, the 8th-grade tours successfully bridged the gap between education and the workforce, providing invaluable exposure to real-world career options.

10th Grade Activities

10th Grade Activities – 1: Worksite Tours

10th Grade Activities Other – 1:

10th Grade Activities – 2: Job Simulation Events

10th Grade Activities Other – 2:

10th Grade Activities – 3: Networking Events

10th Grade Activities Other – 3:

Please describe the most successful activity from the prior year and share why you believe this experience provided 9th grade students with an opportunity to learn about industries and employers that may be unfamiliar.

The most successful activity from the previous year was the Summer Bridge, which included participation from various industry partners who shared their expertise with 10th-grade students. During the camp, industry professionals focused on essential leadership skills, career pathways, and industry trends. This experience was particularly beneficial for 10th graders, as it introduced them to careers they may not have previously considered. Industry partners represented diverse fields, allowing students to gain insights into a wide range of professions. Through hands-on activities and discussions, students learned about the skills required for different careers and the importance of leadership in the workplace. The camp fostered an engaging environment where students could ask questions, network with professionals, and explore potential career options. Hearing about industry experiences and challenges from professionals made various careers more tangible and relatable. Summer Bridge effectively prepared 10th graders for future career exploration by showcasing industry partners and fostering leadership development. By offering a platform for students to engage with professionals, the camp empowered them to consider a broader range of opportunities and helped them develop valuable skills for their future careers.

11th Grade Activities

11th Grade Activities – 1: Informational interviews with employers

11th Grade Activities Other – 1:

11th Grade Activities – 2: Job Shadowing

11th Grade Activities Other – 2:

11th Grade Activities – 3: Networking Events

11th Grade Activities Other – 3:

Please describe the most successful activity from the prior year and share why you believe this experience provided 11th grade students with an opportunity to learn about industries and employers that may be unfamiliar.

We do not currently have 11th graders in our program.

12th Grade Activities

12th Grade Activities – 1: Not applicable (Provisional Academy Status: Not offering services to this grade level yet)

12th Grade Activities Other – 1:

12th Grade Activities – 2:

12th Grade Activities Other – 2:

12th Grade Activities – 3:

12th Grade Activities Other – 3:

Please describe the most successful activity from the prior year and share why you believe this experience provided 12th grade students with an opportunity to learn about industries and employers that may be unfamiliar.

Regional Workforce Alignment

Select the regional high-demand and/or aligned occupation(s) your academy intends to address through selected Program(s) of Study and work-based learning in 2025-2026. Select all that apply.

Welders; Construction Managers; Sheet Metal Workers; Kindergarten Teachers, except Special Education; Elementary School Teachers; Education Administrators, Elementary and Secondary School; Middle School

Teachers, Except Special and Career/Technical Education; Career and Technical Education Teachers, Secondary School; Special Education Teachers, Secondary School; Athletic Trainers; Phlebotomist; Dental Hygienists; Licensed Vocational Nurses; Registered Nurses; Food and Beverage Managers; Chef and Head Cooks; Food Science Technicians; Community Health Workers; Computer Network Architects; Computer Systems Analysts; Software Developers; Welders, Cutters, Solderers, and Brazers; Welding Soldering and Brazing Machine Setters, Operators and Tenders; Software Developer, Systems Software; Automotive Service Technician and Mechanics; Transportation, Storage, and Distribution Managers; Barbers; Hairdressers, Hairstylists, and Cosmetologists; Manicurists and Pedicurists; Shampooers

The P-TECH shall work with the local workforce development board, local chamber of commerce, and/or local workforce industry representatives to identify and maintain a list of high-demand occupations. Have you worked with a regional workforce board or other relevant organization to identify and maintain a list of high-demand occupations? Please refer to the P-TECH Blueprint (4.1) when answering this question.

Yes

Advanced Academics

Advanced Academics: Courses Offered

Select the type of courses your campus will offer in the 2025-2026 school year. Select all that apply.

Dual Credit; Advanced Placement (AP)

Dual Credit Questions

Select the type of dual credit courses your campus will offer in the 2025-2026 school year. Select all that apply.

Academic Course Guide Manual (AGCM); Workforce Education Course Manual (WECM)

Which delivery format(s) will you employ when teaching these dual credit courses? Select all that apply.

District employed teachers on the academy site; IHE personnel on the college campus; A hybrid approach of the two formats above

Describe your remediation plans for students in need of academic support for those who do not pass dual credit courses in 2025-2026. Please refer to the P-TECH Blueprint (5.2, 5.3, 5.4, and 5.5) when answering this question.

For students who do not pass dual credit courses in the 2025-2026 academic year, the P-TECH program has developed comprehensive remediation plans aligned with the P-TECH Blueprint (5.2, 5.3, 5.4, and 5.5).

First, we will implement targeted academic support through individualized learning plans that identify specific areas for improvement. These plans will include personalized tutoring sessions, both in-person and online, to provide additional instruction tailored to each student's needs.

Second, we will monitor grades on a regular basis and have one on one meetings with students and teachers to go over student progress..

We will establish mentorship programs pairing struggling students with peers or industry professionals who can provide guidance and support. This relationship will foster accountability and encouragement, motivating students

to persevere in their studies.

We will partner with parents to create a more collaborative approach to student success and communicate regularly on behalf of the student.

We will regularly monitor student progress through formative assessments and feedback loops. This ongoing evaluation will help us adjust our remediation strategies as needed to ensure that all students have the opportunity to succeed in their dual credit courses. By implementing these remediation plans, we aim to support every student in achieving their academic goals and earning their dual credit.

List the policies and practices your academy will implement to expand and retain teachers that are qualified to teach dual credit. Please refer to the P-TECH Blueprint (1.9) when answering this question.

The P-TECH program has established a partnership with Weatherford College to ensure our educators receive the necessary training, certifications, resources, and support for successfully teaching dual credit courses. This collaboration enhances teacher effectiveness and enriches the learning experience for students.

To expand and retain qualified teachers for dual credit instruction, our academy will implement several key policies and practices, aligned with the P-TECH Blueprint (1.9).

First, we will provide ongoing professional development opportunities in partnership with Weatherford College, allowing teachers to stay current with curriculum updates, instructional strategies, and assessment practices specific to dual credit courses. These workshops will also focus on pedagogy that enhances student engagement and success.

Second, we will create a mentorship program where experienced teachers support new teachers. This guidance will help new educators navigate challenges, share best practices, and foster a collaborative teaching environment.

We will implement regular evaluation and feedback checks to identify areas for improvement and recognize outstanding teaching. This will promote a culture of continuous improvement and ensure our educators feel valued and supported.

Describe any challenges in ensuring your academy has educators with qualifications to teach dual credit. What steps did your academy take to address the need in 2025-2026. Please refer to the P-TECH Blueprint (1.9 and 2.7) when answering this question.

In the 2024-2025 academic year, the P-TECH program benefited significantly from our partnership with Weatherford College, where deans and instructors helped prepare our dual credit teachers for the challenges of teaching these rigorous courses. Their support extended throughout the year, providing essential guidance in curriculum development and instructional strategies tailored to dual credit education.

However, transitioning educators from industry to teaching, particularly in dual credit settings, presents unique challenges. Many industry professionals possess extensive practical experience but may lack familiarity with educational pedagogy and assessment methods required for classroom success. This gap can hinder their effectiveness in delivering dual credit content and engaging students.

To address the need for qualified educators, our academy implemented several strategies aligned with the P-TECH Blueprint (1.9 and 2.7). We had professional development opportunities in collaboration with Weatherford College and our CTE department, focusing on teaching methodologies. Additionally, we established a mentorship program, pairing experienced educators with new to teaching professionals to facilitate knowledge sharing and support.

We provided resources for teachers to pursue relevant certifications and advanced training, ensuring they meet the qualifications required to teach dual credit.

By proactively addressing these challenges, we ensured that our academy is well-equipped with qualified educators capable of delivering high-quality dual credit instruction.

TSI Testing Site Information

Is the campus currently a TSIA testing site or planning to become one?

Yes

If no or planning to become one, briefly describe the campus plan and timeline for becoming a TSI testing site. Please refer to the P-TECH Blueprint (1.5) when answering this question.

Describe the academic interventions or process you provide once a student does not achieve a passing score on a TSI assessment(s). Please refer to the P-TECH Blueprint (4.7) when answering this question.

To support students in achieving passing scores on the TSIA, the P-TECH program has implemented several effective academic interventions aligned with the P-TECH Blueprint (4.7). This includes purchasing TSIA study guide resources and hosting a TSIA Boot Camp, which provides targeted preparation for students.

The TSIA Boot Camp is designed to help students enhance their skills in areas where they may struggle. During the boot camp, students engage in focused instruction, practice assessments, and review sessions led by experienced educators. This immersive experience not only builds confidence but also equips students with effective test-taking strategies and content knowledge necessary for success on the TSIA.

For students who do not achieve a passing score on their initial attempt, our academy offers personalized academic interventions. Each student receives an individualized learning plan that identifies specific areas for improvement based on their assessment results. This plan may include additional tutoring sessions, access to online resources, and targeted practice exercises that address their weaknesses.

We provide regular progress monitoring to ensure students stay on track. Teachers and counselor maintain open communication with students, offering encouragement and support throughout the remediation process.

By utilizing resources like the TSIA study guides, conducting the Boot Camp, and implementing tailored interventions, we ensure that every student has the opportunity to succeed on the TSIA.

How often do you offer the TSI Assessments?

Semesterly

Curriculum and Support: Academic Supports (Blueprints 5.2; 5.3)

Provide examples of how the campus plans to provide all students with a system of academic supports. List activities and brief descriptions of the activities. Add a new row for each provided service. For more information please refer to the P-TECH Blueprint (5.2, 5.3).

Academic Support Service 1: Activity : IXL

Academic Support Service 1: Description : Students access IXL, an online resource that offers personalized practice in math and language arts. IXL tailors exercises to individual skill levels, allowing students to progress at their own pace.

Academic Support Service 2: Activity :

Academic Support Service 2: Description :

Academic Support Service 3 : Activity :

Academic Support Service 3 : Description :

Academic Support Service 4 : Activity :

Academic Support Service 4 : Description :

Behavioral and Mental Health Supports (Blueprints 5.5)

Provide examples of how the campus plans to provide all students with a system of behavioral and mental health supports. List activities and brief descriptions of the activities. Add a new row for each

provided service. For more information please refer to the P-TECH Blueprint (5.5).

Mental Health Support Service 1: Activity : One-on-One Counselor Meetings

Mental Health Support Service 1: Description : Students have access to regular individual meetings with school counselor. These sessions provide a safe space for discussing personal challenges and receiving guidance.

Mental Health Support Service 2: Activity : Character Building Lessons

Mental Health Support Service 2: Description : These lessons focus on developing essential life skills, such as empathy, resilience, and conflict resolution. They promote positive behavior and emotional intelligence among students.

Mental Health Support Service 3: Activity :

Mental Health Support Service 3: Description :

Mental Health Support Service 4: Activity :

Mental Health Support Service 4: Description :

Career and College Supports (Blueprints 5.4; 5.7)

Provide examples of how the campus plans to provide all students with a system of career and college supports. List activities and brief descriptions of the activities. Add a new row for each provided service. For more information please refer to the P-TECH Blueprint (5.7).

Career Support Service 1: Activity : Roo Expo Jr.

Career Support Service 1: Description : This event is held at middle schools to expose students to various career options. current students and teachers showcase their pathways, helping students explore potential interests.

Career Support Service 2: Activity : Weatherford College Tours

Career Support Service 2: Description : Students tour Weatherford College to experience college life firsthand and explore career options.

Career Support Service 3: Activity : Course Selection Guidance

Career Support Service 3: Description : School counselors offer individual guidance on career exploration, helping students identify interests and set goals based on their strengths.

Career Support Service 4: Activity : College Readiness Workshops

Career Support Service 4: Description : These workshops cover essential topics such as college applications, financial aid, and scholarship opportunities, preparing students for post-secondary education.

Enrichment Opportunities (Blueprint 5.6)

Provide examples of how the campus plans to provide all students with a system of enrichment opportunities. List activities and brief descriptions of the activities. Add a new row for each provided service. For more information please refer to the P-TECH Blueprint (5.6).

Enrichment Opportunity 1: Activity : CTSO's

Enrichment Opportunity 1: Description : Students participate in CTSO's that engage them in hands-on projects, fostering problem-solving skills and creativity.

Enrichment Opportunity 2: Activity : Leadership Camp

Enrichment Opportunity 2: Description : This camp focuses on building essential leadership skills, such as communication, teamwork, and conflict resolution, preparing students for future roles in their communities.

Enrichment Opportunity 3: Activity : Community Service Projects

Enrichment Opportunity 3: Description : Students engage in community service activities, giving back to others and allowing them to develop a sense of empathy and connection to their community.

Enrichment Opportunity 4: Activity :

Enrichment Opportunity 4: Description :

Access Outcomes-Based Data Information

How confident are you that you will reach the outcomes-based ACCESS data measures for designation status in 2025-2026?

Confident

Describe how your academy will use the outcomes-based ACCESS data for improvement and what additional technical assistance your leadership team needs to help improve on this measure in 2025-2026?

In the 2025-2026 academic year, our academy will leverage the outcomes-based ACCESS data to identify strengths and areas for improvement in student performance. This data will inform our instructional strategies, enabling us to tailor our curriculum to better meet the needs of our diverse student population. By analyzing ACCESS outcomes, we will pinpoint specific skill gaps and adjust our teaching methods accordingly, ensuring that all students receive the support necessary for academic success.

We will use ACCESS data to enhance our professional development programs. Teachers will receive targeted training based on identified trends, focusing on effective instructional practices for English language learners and other diverse learners.

To improve on this measure, our leadership team requires additional technical assistance in data analysis and interpretation. Support in understanding data trends will help us create an actionable plan that directly addresses student needs. Assistance in developing effective professional development sessions centered around data insights will give our teachers the ability to implement best practices in their classrooms.

Achievement Outcomes-Based Data Information

Select the 3 data indicators that your campus is prioritizing in 2025-2026 to reach future outcomes-based achievement designation status. Please select only 3 answers.

English II EOC Assessment: 70% of students achieve "Approaches Grade Level Performance" or above by the end of 11th grade; College Readiness in Mathematics and ELA/Reading: 40% of students meet TSIA criteria in mathematics and ELA/Reading (CCMR definition) by graduation; CTE Program Status by 11th grade: 55% of students meet CTE concentrator or completer status by the end of 11th grade

How confident are you that you will reach the outcomes-based achievement data measures for designation status in 2025-2026?

Confident

Describe how your academy will use the outcomes-based achievement data for improvement. What additional technical assistance does your leadership team need to help improve on this measure in 2025-2026?

Our academy will utilize outcomes-based achievement data to drive continuous improvement in student learning. This data will enable us to identify specific strengths and weaknesses across different subject areas and student groups. By conducting detailed analyses, we can tailor our instructional strategies to better address the needs of all learners, ensuring that every student receives the appropriate support to succeed.

To implement targeted interventions, we will regularly monitor student progress using achievement data. This will allow us to adjust our curriculum and instructional practices in real-time, fostering a more responsive educational environment.

Guidance for our leadership team in creating effective strategies for communicating data insights to educators and stakeholders will enhance our collaborative efforts to improve student outcomes.

Attainment Outcomes-Based Data Information

Select the three data indicators that your campus is prioritizing in 2025-2026 to reach future outcomes-based attainment designation status.

Earn 3 College Credits: 50% of students earn 3 college credits (any) by end of 10th grade; Earn 9 College Credits: 40% of students earn 9 college credits (any) by end of 11th grade; Earn Industry-Based Certification (IBC): 50% of students earn an Industry-Based Certification by graduation

How confident are you that you will reach the outcomes-based attainment data measures for designation status in 2025-2026?

Confident

Describe how your academy will use the outcomes-based attainment data for improvement. What additional technical assistance does your leadership team need to help improve on this measure in 2025-2026?

We will analyze data to identify trends in student achievement, allowing us to pinpoint areas where students excel and where additional support is needed. By focusing on specific skill gaps, we can implement targeted interventions tailored to diverse learners' needs, thereby enhancing overall academic outcomes. Our approach will include regular progress monitoring and data reviews, enabling us to adjust our instructional strategies. We will also utilize attainment data to inform our professional development initiatives, ensuring that teachers receive training aligned with the identified areas for growth.

Benchmark Products

On this page, you must provide a hyperlink to the location where your digital products correspond to the product and activities that are required to be posted by the first day of serving students. Enter the hyperlink here. Hyperlinks must be entered with the fully qualified URL including "HTTP://" or "HTTPS://"

https://www.weatherfordisd.com/apps/pages/index.jsp?uREC_ID=3335763&type=d&pREC_ID=2376180

**Public Clinical
Affiliation Agreements**

Children's Contract # XXXXX
Term: November 01, 2024 – October 31, 2032

MASTER STUDENT AFFILIATION AGREEMENT

Children's Health System of Texas
1935 Medical District Drive, Dallas, TX 75235

Children’s Contract # XXXXX

Term: November 01, 2024 – October 31, 2032

Introduction

This Master Student Affiliation Agreement, dated as of the Effective Date set forth below, is entered into by and between Children’s Health System of Texas and its affiliates, a Texas nonprofit corporation, whose principal place of business is located at 1935 Medical District Drive, Dallas, Texas 75234 (“Children’s”), and Weatherford College, located at 225 College Park Drive, Weatherford, Texas 76086 (“University”). Children’s and University may be referred to as the “Parties” collectively or “Party” individually.

This Agreement sets forth the provision of the Educational Program(s) between the Parties.

University Information

Legal Name: Weatherford College
Address: 225 College Park Drive
Contact: Katherine Boswell, Dean of Health and Human Sciences
Phone: (817)598-6216
Email: kboswell@wc.edu

Contract Number: XXXXX
Effective Date: November 20, 2024
Expiration Date: October 31, 2032

By signing below, the Parties acknowledge they have read and understand this Agreement and agree to be bound by the terms and conditions set forth herein.

Children’s Health System of Texas:

Vendor Name:

Name:

Name:

Title:

Title: Dean of Health & Human Sciences

Date:

Date: November 20, 2024

TERMS AND CONDITIONS

I. UNIVERSITY SHALL:

- A. Retain control of, and responsibility for all phases of all clinical, non-clinical, practicum or internship Program made available to Children's under this Agreement.
- B. Cooperate with Children's in making arrangements for the practicum not less than six (6) months prior to the start of each academic term. Arrangements shall be mutually determined by agreement of the parties and may be altered by mutual agreement.
- C. Cooperate with Children's in planning, scheduling, and implementing an orientation program for faculty responsible for the practicum.
- D. Provide Children's with the following written information three (3) weeks prior to the start of each practicum:
- i. Specific days and hours students will be on patient units or service areas;
 - ii. Names of students and responsible faculty;
 - iii. Documentation of professional liability insurance and general liability insurance for students and onsite faculty, if any; and
 - iv. Provide objectives of the practicum.
- E. Provide any workers' compensation insurance program for faculty, if any.
- F. Provide any workers' compensation insurance or program for students. If University does not provide workers' compensation insurance for its students, University shall require its students to sign and submit the Waiver and Release of Medical Liability attached hereto as Exhibit A.
- G. Provide Verification that the student and faculty have not been listed on the OIG's Exclusion List as excluded from participation in Medicare/Medicaid programs.
- H. Prior to a student commencing educational rotations, practicum, or internship at Children's, University will be required to submit written verification on University letterhead that each student complies with the current Community Standards for Drug Screening, Background Checks, and Immunizations. University will be audited regularly to ensure it can provide proper documentation to support its attestation letter, including providing proof of vaccines, drug tests, background checks and immunizations as set forth by the Dallas/Ft-Worth Hospital Council

Foundation – Community Standards for Drug Screening, Background Checks and Immunizations (Effective as of January 1, 2013). University will be expected to respond to a request for supporting information within two (2) hours of a request. If University is not able to respond to a request within the two (2) hour timeframe, Children's shall be able to immediately terminate this Agreement.

- I. Provide other appropriate information as requested.
- J. Plan individualized experiences for students in consultation with appropriate Children's personnel based on the objectives of the practicum and available learning opportunities.
- K. Abide by the written administrative, clinical, practicum, or internship policies or procedures of Children's while using its facilities including but not limited to:
- i. The consistent performance of patient care processes according to The Joint Commission standards, as well as other regulatory agencies that oversee hospital operations; and
 - ii. Participation in Children's Quality Program as requested or required by Children's Policies and Procedures.
- L. Be responsible for activities of students carried out to meet the objectives of the practicum.
- M. Require that all students and onsite faculty who may be at risk for occupational exposure to blood or other potentially infectious materials be:
- i. Trained in accordance with the Occupational Safety and Health Administration's (OSHA) Occupational Exposure to Bloodborne Pathogens;
 - ii. Trained in the modes of transmission, epidemiology and symptoms of Hepatitis B virus (HBV);
 - iii. Trained in the methods of control that prevent or reduce exposure, including standard precautions, appropriate engineering controls, work practices, and personal protective equipment;
 - iv. Provided information on the Hepatitis B vaccine, its efficacy, safety, method of administration, and benefits of being vaccinated; and
 - v. Vaccinated for HBV or have begun the vaccination series for HBV or have signed a refusal to acquire HBV vaccination.

N. Supervising faculty members will inform the student(s) about their responsibilities under the Federal Standards of Privacy of Individually Identifiable Health Information, located at 45 C.F.R. parts 160 and 164 ("HIPAA") and they will comply with Children's Policy and Procedures related to HIPAA. Such compliance shall include:

- i. Requiring that all students and faculty who in connection with these educational, practicum, or internship experiences may be exposed to certain protected health information ("PHI") are aware that PHI is subject to protection under the Privacy Rule; and
 - ii. Advising all students and faculty that the Privacy Rule requires Children's to receive adequate assurances that the University, students and faculty will comply with certain obligations with respect to the PHI received in the course of receiving educational, practicum, or internship experiences at Children's.
- O. University, students, faculty and Children's acknowledge, and agree as follows:
- i. Children's will provide all students, faculty and University a copy of its Notice of Privacy Practices ("Notice") produced by Children's in accordance with 45 C.F.R. 164.520 ("Notice of Privacy Practices") as well as any changes to such notice;
 - ii. Children's will provide students, faculty and University with any changes in, or revocation of, authorizations by individuals relating to the use and/or disclosure of PHI, if such changes affect the students, faculty or University's permitted or required uses and/or disclosures;
 - iii. Children's will notify students, faculty and University of any restriction to the use and/or disclosure of PHI to which Children's has agreed in accordance with 45 C.F.R. 164.522; and
 - iv. Except as otherwise permitted by this Agreement or applicable law, student, faculty and University (if University receives or accesses PHI) shall not use or disclose PHI except as necessary to provide or obtain educational experiences related to the educational, practicum, or internship experiences received at Children's, and shall not use

or disclose PHI that would violate the Privacy Rule if used or disclosed by Children's, University, students and faculty.

- v. University agrees to notify the designated Privacy Officer of Children's of any instances of which it is aware in which the PHI is used or disclosed for a purpose that is not otherwise provided for in this Agreement or for a purpose not expressly permitted by the Privacy Rule.
- vi. Upon termination of this Agreement for any reason, University agrees to return or destroy all PHI received from Children's, or created or received by University faculty, workforce, and/or students received from their educational, practicum, or internship experiences at Children's, maintained by University in any form. If University determines that the return or destruction of PHI is not feasible, University shall inform Children's in writing of the reason thereof, and shall agree to extend the protections of this Agreement to such PHI and limit further uses and disclosures of the PHI to those purposes that make the return or destruction of the PHI not feasible for so long as University retains the PHI.

II. CHILDREN'S SHALL:

- A. Retain full responsibility for patient care and for control of established standards of patient care.
- B. Assist the University's Program faculty in orientation of students to Children's at a mutually agreed upon time.
- C. Provide any special clothing required for participation in learning activities in selected patient units and service areas of departments of Children's.
- D. Reserve the right and authority to request the withdrawal of any faculty or student at any time at Children's option.
- E. Require and provide an orientation to the students and onsite faculty before direct patient contact is allowed. Orientation by Children's shall include information regarding:
 - i. Children's Exposure Control Plan for bloodborne pathogens and the means by which students and faculty can obtain a copy of the written plan;
 - ii. The engineering controls used within Children's work areas;
 - iii. The personal protective equipment available in each of Children's work area.
 - iv. The identification of tasks and patient-related activities which increase the risk

of exposure to HBV, HTV and other bloodborne pathogens;

- v. What constitutes an exposure; and
- vi. The established procedure to follow after an exposure to blood or body fluids occurs, including the methods of reporting the incident and the medical follow-up required.

F. Provide appropriate and readily accessible personal protective equipment at no cost to students and faculty to use in the work site during the educational, practicum, or internship training program.

- i. If an exposure occurs, initial care will be provided through Children's Occupational Health Office. The student must seek follow-up care with another health care provider, and the student's medical record information regarding the exposure will be given to the student by the Occupational Health Office. The same procedure also applies to University onsite faculty.

III. COMPLIANCE WITH THE DEFICIT REDUCTION ACT

False Claim. University understands that Children's has provided it with its Code of Ethical Conduct relative to the False Claims Act (FCA), 31 U.S.C. §§ 3729-3733. This includes but is not limited to the following: (i) the FCA imposes civil liability on any person or entity that knowingly submits, or causes to be submitted, a false or fraudulent claim for payment to the U.S. government; and (ii) the FCA prohibits knowingly making or using (or causing to be made or used) false records or statements in order to get false or fraudulent claim paid by the federal government.

Enforcement and Penalties. University understands that under the FCA, those who knowingly submit, or cause another person or entity to submit, false claims for payment of government funds are liable for three times the government's damages plus civil penalties of \$5,500 to \$11,000 per false claim. Other possible enforcement actions include suspension of payment, referral to the Office of Inspector General for potential exclusion from the program, or disenrollment.

Reporting. University understands that information regarding a potential false claim violation should be reported to Children's Compliance Officer at (214) 456-6835 or anonymously to Children's hotline at (866) 769-0998.

Qui Tam Actions. Under the FCA, persons may file a "qui tam" or whistle blower lawsuit against an individual or entity on behalf of themselves and the government.

The person filing the lawsuit is protected against discharge, demotion, suspension, threats, harassment, and discrimination related to such lawsuit. Acts in violation of these protections may entitle the employee to reinstatement with seniority, double back pay, interest on back pay, and other litigation costs.

IV. INDEMNIFICATION

A. Each party (the "Indemnifying Party") agrees to indemnify, defend and hold harmless the other party (the "Indemnified Party"), its directors, officers, employees and agents from any and all liabilities, claims, damages, loss and costs (including reasonable attorney's fees) to the extent allowable by Texas State Constitution and Texas state laws and statutes, arising from the negligent acts or omissions or willful misconduct of the Indemnifying Party or from the Indemnifying Party's breach of its obligations under this agreement.

B. The Indemnified Party shall promptly notify the Indemnifying Party of any claims for which indemnification is sought. However, the Indemnified Party shall not be responsible for any liability, damages, losses or costs that are incurred because of a delay in giving such notice except to the extent that the Indemnifying Party is prejudiced by the delay. The Indemnifying Party shall assume the defense of any claim for which indemnification is sought using legal counsel reasonably acceptable to the Indemnified Party. The Indemnifying Party shall not enter into a settlement of any claim that is the subject of the indemnification without the prior written consent of the Indemnified Party (which consent shall not be unreasonably withheld or delayed).

C. To the extent authorized by the Constitution and laws of the State of Texas, each party agrees that it shall (i) cause the commercial general liability insurance policy carried by such party to include a contractual liability covering such party's indemnification obligations hereunder and (ii) deliver evidence thereof to the other party concurrently with the execution of this agreement and thereafter from time to time upon request of the other party.

V. DURATION OF AGREEMENT, TERM, MODIFICATION

A. This Agreement shall commence on the Effective Date and terminate eight (8) years after; there will be no auto renewals or extension of the initial term dates.

B. Either party may terminate this Agreement with or without cause, to the other party with thirty (30) days written notice to

the other party by registered mail, return receipt requested. The termination shall not take effect until students who are enrolled at the time such notice is given have completed the courses in which they are enrolled.

C. The parties to this Agreement may amend this Agreement as deemed necessary, provided, however, that no amendment to this Agreement shall be valid unless in writing and signed by the duly authorized representatives of the parties.

D. All the terms, conditions, and provisions agreed upon by the parties to this Agreement are incorporated in this document.

VI. GOVERNING LAW

This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Dallas County, Texas.

VII. LEGAL CONSTRUCTION

A. If any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such provision or provisions shall be deemed null and void and this Agreement shall be construed and continue in effect as if such provision or provisions had never been contained herein.

B. Children's and University shall in good faith attempt to replace any invalid or unenforceable provisions of this Agreement with provisions that are valid and enforceable and that come as close as possible to expressing the intention of the original provisions

VII. FORCE MAJEURE

A. "Force Majeure" means an occurrence beyond the control of the parties which causes the duties and obligations of a party to be suspended. A Force Majeure occurrence means among other things, riots, fire, and weather which are both severe and unusual, governmental action, war acts or acts of God.

B. The parties will diligently work to mitigate the lost time caused by the Force Majeure occurrence. Any delays or failure of performance by either Party arising from a Force Majeure shall not constitute default hereunder or give rise to any claim for damages.

C. In the event of a Force Majeure occurrence, each party shall extend the other party's performance period by the number of days equal to the length of the delay caused by the Force Majeure event.

IX. NON-WAIVER

No waiver of any provision of this Agreement or consent to any departure therefrom shall be effective unless the same shall be in writing and signed by both parties and then shall be effective only in the specific instance and for the purpose for which given.

X. ASSIGNMENT

University shall not transfer or assign any of its rights or obligations of this Agreement without the express written consent of Children's; such consent not to be unreasonably withheld.

XI. ENTIRE AGREEMENT; AMENDMENTS

A. This Agreement and all Exhibits attached hereto represent the entire Agreement between the parties, and supersedes any and all prior agreements, arrangements, or understandings between the parties relating to the subject matter hereof.

B. Upon mutual agreement, representatives of Children's and University may meet to discuss changes or amendments to this Agreement.

C. This Agreement, however, may not be amended, altered, modified, discharged, or changed, in whole or in part, except by a further writing duly executed by the parties.

XII. CONTINUING OBLIGATIONS

The obligations in Paragraph IV – Indemnification and Paragraph VII – Legal Construction shall continue notwithstanding termination of this Agreement.

EXHIBIT A

WAIVER AND RELEASE OF MEDICAL LIABILITY

I, _____ (Student's Name), along with my heirs, successors, and assigns, hereby agree and acknowledge that participation in the educational rotation, practicum, or internship at Children's Health System of Texas ("Children's") may involve a risk of injury and I hereby indemnify and hold harmless Children's, its agents and employees ("Children's") from any and all claims, suits, liability, judgments, and costs, arising from and/or related to any personal injuries, damage to personal property and the results therefrom, ensuing from my participation in the educational, practicum, or internship experiences at Children's.

I further agree to indemnify and hold Children's harmless for any injury or medical problem I may acquire during my participation in the educational, practicum, or internship experience. I agree to pay my own medical costs related to any injuries or illnesses that I incur during my participation in educational, practicum, or internship experiences. I further agree that Children's shall not be responsible for payment of medical services and agree that any Children's insurance that may exist does not cover my medical costs.

I have read the above waiver and release in its entirety and sign below voluntarily. I intend my signature to be a complete and unconditional release of Children's liability to the greatest extent allowed by law.

Student's Signature

Student's Printed Name

Signature Date

Student's Permanent Address

Student's Email

Student's Phone Number

Expected Term of Stay at Children's

Sponsoring College/University

Program/Discipline Name

Sponsoring Professor's Printed Name

EXHIBIT B

Rotation Requirements for Affiliated Students

Student Services processes **Affiliated Students** that are completing

a clinical or non-clinical rotation at Children's Health for school credit, not resume building

Student Services, Occupational Health, and the Badge Office are NOT open on weekends

REQUIREMENTS INCLUDE:

- School must have a signed and current Affiliation Agreement
- ✓ Agreement with Children's Health must be valid through entire rotation for student to be cleared
- Proof of liability insurance as outlined in contract
- Provide legal name (no nicknames)
- Children's Health Immunizations Requirements – defined below
- Negative Drug Screen – defined below
- Clear Criminal Background Check – defined below
- Signed Confidentiality Form
- Signed Waiver and Release of Medical Liability or Worker's Compensation
- School Attestation Letter (template provided)
- Any other licensure and/or BLS as required by Hosting Department
- Online Training as assigned

Students meet Children's Health requirements by completing Student Paperwork and returning it by email

- **Health Form & TB Questionnaire**
- ✓ All documentation must be sent with form unless your school is on the approved Attestation Letter List
- **Confidentiality Form**
- **Waiver and Release of Medical Liability**
- Required training as assigned

Schools meet Children's Health requirements by providing a signed Attestation Letter on school letterhead for student(s)

- Must use template sent with student paperwork

PROCESSING OVERVIEW

- Hosting Department places request for student at least 3 weeks prior to start date (1 week for employees)
- Once all requirements have been met, student will receive an email from Student Services clearing them to start clinicals.
- If you do not have an email, you are not clear to start your rotation.

DURING ROTATION AT CHILDREN'S

- Student is responsible for ensuring they receive clearance email at least one week prior to start date.
- Students must take clearance letter with them to the badge office.
- Students must pick up Children's Health student badge prior to starting rotation
- Children's Health picture ID badge must be worn always
- Children's Health Dress Code policy must be followed always
- Personal cell phones are NOT allowed on the units
- Hosting Departments should provide handbook to student and provide Epic access to students if needed.

END OF ROTATION

- Badges MUST BE returned to the Badge Office at the end of your rotation
- Hosting departments will provide students end of rotation survey
- ☑ If student is hired during or after their rotation, please let your recruiter know you were here as a student

Updated 10/1 jmh

IMMUNIZATIONS: *All students must provide completed Health Form*

- Health Form must be complete, or it will not be accepted
- Documentation must be provided to support everything on form
 - Some schools are approved to submit an attestation letter in lieu of documentation
 - If your school is on this list you will be notified, otherwise documentation is required
- **Please note:**
 - Children's Health does not provide health screens for students
 - Documentation of a TB skin test must include site date placed AND read, result (positive or negative) and measurement - even if zero (0) millimeters.
 - Schools providing an attestation letter must be able to provide documentation for students within a reasonable time if asked to do so by Children's Health during our auditing process or during a survey.
- **Required information on the Health Form:**
 - **TB testing:** Test is required annually and must be current through your entire rotation.
Complete Annual Tuberculosis/N95 Mask Screening questionnaire AND Testing Option 1 OR 2 Option 1 (preferred method) - TB blood test (Quantiferon Gold, T-Spot, etc.)
Option 2 - TB skin testing - Two-Step Testing (baseline skin test plus additional skin test) then annual requirement
 - **Baseline Testing: Two-Step Test**
 - Two-step testing with the Mantoux tuberculin skin test (TST) should be used for baseline or initial testing. Some people with latent TB infection have a negative reaction when tested years after being infected. The first TST may stimulate or boost a reaction. Positive reactions to subsequent TSTs could be misinterpreted as a recent infection.
 - **Step 1** - Administer first TST following proper protocol and then review and document
 - Positive — consider TB infected, no second TST needed; evaluate for TB disease.
 - Negative — a second TST is needed. Retest in 1–3 weeks after first TST result is read.
 - **Step 2** - Administer second TST 1-3 weeks after first test and then review and document results
 - Positive — consider TB infected and evaluate for TB disease.
 - Negative — consider person not infected.
 - **Annual Requirement (if applicable)**
 - After initial Two-Step testing annual screening is required
 - if history is negative, new test
 - if history is positive, required to complete a questionnaire from Children's Health Occ Health
- ***A Chest x-ray is required for a positive TB test in either option**
 - Provide documentation of the positive test as well as your x-ray documentation (free from disease)
 - X-ray must be less than one year old prior to document date
- **2 MMR's** or positive titers to measles, mumps, rubella
- **2 Varicella** vaccines or positive titer
- **Tdap vaccine**
- **Flu vaccine** during flu season – usually September to April
- Clinical students only - 3 Hep B vaccinations or positive titer
 - ✓ Must have a complete series and/or a positive titer
 - ✓ If 2 doses and then a positive titer, the 3rd dose is still needed

For clarification, the following are documents that are accepted by Children's Health to confirm that the student has received the referenced vaccine:

- Vaccine records from a physician's office; must be signed by the physician or the person who administered the vaccine; must include date of administration; example is Childhood Immunization Record
- Vaccine administered at a clinic; includes date of administration, lot number, signature of person who administered vaccine

Records that Children's Health will not accept as proof of documentation:

- Any school's (elementary, high school or college) Nursing Immunization Form even if it has been signed off by a physician
- The University's Health Record
- A cash register receipt for a vaccination

DRUG SCREEN: *Included in attestation letter/If school will not attest, students must provide actual document*

Children's Health does not pay for or provide drug tests for students.

Student's school/university will attest that student(s) meet Children's Health drug test requirements below

- Effective January 1, 2020, all new students are required to pass (negative results) a urine-based **Health Professional Profile Comprehensive I drug screen**
- Any student who is continuing in their program (continuing in program they were enrolled in 2019), schools will be allowed to attest to passing (negative results) the previously required **10 Panel drug screen** and will not be required to meet new requirement

If the student's university declines to attest to drug test (because it was not an enrollment requirement for school), students can use a Quest Diagnostic Collection Site of their choice at their own cost and provide results to school for attestation letter or provide results to Children's Health if school will not attest.

- Call 1-800-877-7484 or visit website <https://secure.questdiagnostics.com/hcp/psc/jsp/SearchLocation.do> to locate a convenient collection site.
 - You must request this drug test for personal reasons, not for pre-employment, which would require an order or code.
 - Results will go directly to student
 - Drug tests can be requested during rotation for reasonable suspicion

Drug Screening can have up to four steps:

- Collection Process
- Laboratory Processing
- GC/MS Confirmation on all Non-Negatives
- Medical Review Officer on all Non-Negatives

*By following these steps everyone is held to the same standard.

Laboratory:

All tests will be processed at a certified SAMHSA (Substance Abuse & Mental Health Services Administration) laboratory. The minimum standard drug screen panel is a Healthcare Professional 10-panel with integrity checks for Creatinine and PH levels, acceptable and unacceptable test ranges will follow the 49 CFR Part 40 Federal Standards. SAMHSA laboratories are certified and regulated by the federal government assuring the highest standards. All Non-Negative Specimens are frozen and maintained in a secure area, with limited access, for one year in the event that a retest is required.

GC/MS Confirmation on all Non-Negatives:

All Non-Negative specimens will be confirmed via GC/MS confirmation. This step is performed at the SAMHSA laboratory. The result of the GC/MS confirmation is sent to an independent Medical Review Officer, along with a copy of the Chain of Custody.

Medical Review Officer (MRO) on all Non-Negatives:

The independent MRO is the impartial "quality assurance" component who advocates for the accuracy and integrity of the drug testing process. The quality assurance review of the drug testing process for the specimens, determines if there is a legitimate medical explanation for laboratory confirmed positive GC/MS, adulterated, substituted and invalid drug test results, ensure the timely flow of test result and other information to school / college and

Updated 10/1 jmh

protect the confidentiality of the drug testing information. The MRO reviews all GC/MS results from the SAMHSA laboratory. If the result remains positive, the MRO contact the student/faculty to determine if there is a valid prescription for the drug in question. If a valid prescription exists and specimen is within prescribed limits, the test result is deemed to be "negative" and acceptable. The MRO is a medical doctor who specializes in the interpretation of drug screen results. Medical Review Officers do not make placement decisions; they simply pass along information regarding legal versus illegal drug use or consumption. Medical Review Officers are not required but are beneficial in making placement decisions. If follow up with MRO is needed, students/faculty are expected to do so within the MRO's or school's specified time limit.

The MRO is completely independent of all parties in the testing process, including the collection, the SAMHSA laboratory, the school/college and the individual student/faculty. This is the de facto gold standard in drug testing. The MRO is the ONLY person who can make a final decision about a non-negative drug screen.

BACKGROUND CHECK: *Included in attestation letter/if school will not attest, students must provide actual document*

- o Children's Health does not pay for or provide background checks for students
- o Students will need to have his/her university run a criminal background check that meets Children's Health requirements prior to beginning any rotation
- o If the student's school/university declines to perform a background check, the student will need to obtain one through GroupOne Services at their own cost
 - *Contact Student Services for a link to Group1 that will allow you to enter your information and credit card for background check.*
 - *Please keep in mind the criminal background check generally averages 2-3 days for residents and 3-5 days for out of town students.*
- *Criminal background checks should review a person's criminal history. The check should include the cities and counties of all known residences, not just the DFW area. The following criminal histories are examples of actions that may disqualify an individual from consideration for the rotation. This list is for example purposes and is not an exhaustive list. (Each criminal record or individual will be assessed according to EEOC requirements):*
 - o Felony convictions/deferred adjudications
 - o Misdemeanor convictions or felony deferred adjudications involving crimes against persons (physical or sexual abuse), illegal use or distribution of drugs
 - o Misdemeanor convictions or deferred adjudications related to moral turpitude (prostitution, public lewdness/exposure, theft under \$1,500, computer crimes of fraud, etc.)
 - o Felony deferred adjudications for the sale, possession, distribution, or transfer of narcotics or controlled substances
 - o Registered sex offenders
 - o OIG, GSA, and Medicaid Sanctions Terrorist Suspect List
 - o Pending charges and warrants for arrest

For more detailed information, please reference the following:

- Children's Health policy [CP.1.02 Academic Affiliations](#): Affiliation contract with
- Children's Health
- DALLAS-FORT WORTH HOSPITAL COUNCIL FOUNDATION Regional Standards for Drug Screening, Background Checks & Immunizations (Effective as of 1/1/16)



**Weatherford College Board of Trustees
Consent Agenda**

DATE: November 14, 2024

AGENDA ITEM #4.h

SUBJECT: E&I Cooperative Contract Quotation from Carahsoft Technology Corp. for Arctic Wolf Managed Detection and Response Information Security Services

INFORMATION AND DISCUSSION: Pursuant to the authority granted under State of Texas Government Code, Chapter 791 Interlocal Cooperation Contracts, as amended, Weatherford College requested an E&I Cooperative Services Contract #EI00063 quotation from Carahsoft Technology Corp. for an annual contract with Arctic Wolf for Managed Detection and Response Information Security Services.

Weatherford College Technology Services maintains a 3rd party service contract to monitor desktop computers, servers, user authentication, and network equipment for cybersecurity threats. Prior to September 2024, the 3rd party service provider was Secureworks. Due to the increasing cost of the Secureworks contract, Weatherford College entered into a 3-month contract for a proof-of-concept with Arctic Wolf for Managed Detection and Response (MDR) as well as Vulnerability Management Services. After successful implementation and ongoing operational monitoring, it is recommended to enter into a full 12-month contract with Arctic Wolf to continue the services with a term of 11/30/2024 – 11/29/2025.

To comply with the requirements for all products and services of \$50,000 or more to be approved by the Board of Trustees and after evaluation and review, Dr. Priscilla Parsons, Executive Director of Technology Services, and Mrs. Jeanie Hobbs, Director of Purchasing, are requesting approval of the above technology products and services under the E&I Cooperative Services Contract #EI00063-2021MA from Carahsoft Technology Corp. at a total annual cost of \$104,871.66

RECOMMENDATION: The Board of Trustees approve E&I Cooperative Services Contract quotation as presented.

ATTACHMENTS: Carahsoft Technology Corp. Quotation

SUBMITTED BY: Dr. Andra Cantrell, Executive Vice President of Financial and Administrative Services

GOVERNMENT PRICE QUOTATION

CARAHSOFT TECHNOLOGY CORP

11493 SUNSET HILLS ROAD | SUITE 100 | RESTON, VIRGINIA 20190
 PHONE (703) 871-8500 | FAX (703) 871-8505 | TOLL FREE (877) 878-7468
 WWW.CARAHSOFT.COM/ARCTICWOLF | ARCTICWOLF@CARAHSOFT.COM



TO: Priscilla Parsons
 Executive Director
 Weatherford College
 225 College Park Dr
 Weatherford, TX 76086 USA

FROM: Joe Lopez
 Arctic Wolf Government Solutions Team
 at Carahsoft Technology Corp.
 11493 Sunset Hills Road
 Suite 100
 Reston, VA 20190

EMAIL: pparsons@wc.edu

EMAIL: Joe.Lopez@carahsoft.com

PHONE: 1 (817) 598-6421

PHONE: (571) 662-4751

TERMS: Contract Number: EI00063~2021MA
 Contract Term: 04/1/2021 to 03/31/2031
 Shipping Point: FOB Destination
 Credit Cards: VISA/MasterCard/AMEX
 Remit To: Same as Above
 Sales Tax May Apply

QUOTE NO: 51112942
QUOTE DATE: 10/30/2024
QUOTE EXPIRES: 11/11/2024
RFQ NO:
SHIPPING: GROUND
TOTAL PRICE: \$104,871.66
TOTAL QUOTE: \$104,871.66

Arctic Wolf's delivery of the products, services, and Solutions described herein are governed by the applicable Agreement located at <https://arcticwolf.com/terms> (or such other agreement executed by Arctic Wolf and the end user).

LINE NO.	PART NO.	DESCRIPTION	LIST PRICE	QUOTE PRICE	QTY	EXT
1	AW-PLUS-USER-SILVER-2	Arctic Wolf Plus User License -Silver Arctic Wolf Networks, Inc. - AW-PLUS-USER-SILVER Start Date: 11/30/2024 End Date: 11/29/2025	\$295.00	\$151.83	OM 255.	
2	AW-PLUS-SERVER-SILVER-2	Arctic Wolf Plus Server License - Silver Arctic Wolf Networks, Inc. - AW-PLUS-SERVER-SILVER Start Date: 11/30/2024 End Date: 11/29/2025	\$295.00	\$151.83	OM 115.	
3	AW-MDR-2XX-S-825	Arctic Wolf 200 Series Sensor Arctic Wolf Networks, Inc. - AW-MDR-2XX-S Start Date: 11/30/2024 End Date: 11/29/2025	\$3,000.00	\$1,506.28	EDU 2.	
4	AW-MDR-O365-825	Arctic Wolf MDR Office 365 user license Arctic Wolf Networks, Inc. - AW-MDR-O365 Start Date: 11/30/2024 End Date: 11/29/2025	\$22.50	\$4.38	EDU 5,225.	
5	AW-MDR-STUDENT-825	Arctic Wolf MDR limited user student license Arctic Wolf Networks, Inc. - AW-MDR-STUDENT Start Date: 11/30/2024 End Date: 11/29/2025	\$20.00	\$3.89	EDU 5,000.	
6	AW-MR-2XX-S-825	Arctic Wolf 200 Series Managed Risk Scanner Arctic Wolf Networks, Inc. - AW-MR-2XX-S Start Date: 11/30/2024 End Date: 11/29/2025	\$3,000.00	\$1,516.56	EDU 1.	
7	AW-IR-JSR-2	Arctic Wolf IR JumpStart Retainer Arctic Wolf Networks, Inc. - AW-IR-JSR Start Date: 11/30/2024 End Date: 11/29/2025	\$5,000.00	\$1,143.71	OM 1.	
8	AW-WARRANTY-500-2	Arctic Wolf Security Operations Warranty - 500k (Enrollment Required) Arctic Wolf Networks, Inc. - AW-WARRANTY-500 Start Date: 11/30/2024 End Date: 11/29/2025	\$0.00	\$0.00	OM 1.	
9	AW-PLATFORM-BASE-825	Arctic Wolf Base Platform Arctic Wolf Networks, Inc. - AW-PLATFORM-BASE Start Date: 11/30/2024 End Date: 11/29/2025	\$15,000.00	\$686.23	EDU 1.	
SUBTOTAL:						

TOTAL PRICE:

TOTAL QUOTE:

*The Net Total price for each item in the table above will increase by 6.0% on (i) the annual anniversary of the Subscription Start Date or (ii) the end of any prepaid, in full multi-year Committed Term (the "Increase"). Thereafter, pricing for any subsequent renewals is as set forth in the Agreement. Arctic Wolf's delivery of the products, services, and Solutions described herein are governed by the applicable Agreement located at <https://arcticwolf.com/terms> (or such other agreement executed by Arctic Wolf and the end user). The terms of this Order Form are Confidential Information and may not be disclosed except as otherwise provided in the applicable Agreement.



[f.com/terms](#)

ENDED PRICE

\$38,716.65

\$17,460.45

\$3,012.56

\$22,885.50

\$19,450.00

\$1,516.56

\$1,143.71

\$0.00

\$686.23

\$104,871.66

\$104,871.66

\$104,871.66

ie



**Weatherford College Board of Trustees
Consent Agenda**

DATE: November 14, 2024

AGENDA ITEM: #4.i.

SUBJECT: Buyboard Cooperative Contract Quotes from Henry Schein Medical for ADN & VN Nursing Programs

INFORMATION AND DISCUSSION: Pursuant to the authority granted under State of Texas Government Code, Chapter 791 Interlocal Cooperation Contracts, as amended, Weatherford College requested Buyboard Cooperative Contract quotes from Henry Schein Medical on equipment and instructional supplies for the ADN and VN programs.

Five quotes were requested for equipment to expand student training for Associate Degree Nursing and Vocational Nursing utilizing funds from the approved 2024-2025 WC and WCWC equipment budget as well as the Carl D. Perkins Grant.

ADN is requesting (2) NexsysADC Medicine Dispensing Cabinets for the Simulation hospital lab and Skills lab at the Main Campus and (1) NexsysADC Medicine Dispensing Cabinet for the Wise County campus Skills lab. In the SIM hospital lab this will allow students to learn how to simulate medication administration in real time just as they would in face to face clinical. In the SKILLS lab this will allow students to learn how to withdraw ordered medications and utilize barcode scanning of these medications. This is critical to their nursing education as this is a national safety goal and current practice in all hospitals as set forth by the Joint Commission on Accreditation of Hospital Organizations (JCAHO). ADN is requesting other miscellaneous instructional supplies including (8) IV Infusion Pumps & (5) IV Poles, (4) Hospital Beds, and a Kangaroo Feeding E-Pump. They are needed for the SKILLS lab and SIM hospital lab and will provide a much-needed resource for faculty and students. All of our current equipment either has outdated software, is non-functioning or is in total disrepair.

VN requested (4) IV Infusion Pumps, (2) Hospital Beds, and (1) Kangaroo Feeding E-Pump. These were requested to expand simulation offerings for the Vocational Nursing students and to replace outdated and broken equipment. The VN program added an evening weekend program this Fall and the additional equipment in the VN lab will allow more opportunities for advance learning through simulation for those students. The Simulation Hospital is very busy with two evening weekend programs, supporting Associate Degree Nursing cohorts. This will allow the VN students the same opportunities for simulation.



Summary of quotes from Henry Schein Medical:

Quote 57689983 – NexsysADC Medicine Dispensing Cabinet w/barcode reader for ADN (Main Campus-WC budget) \$21,071.46

Quote 57963360 – NexsysADC Medicine Dispensing Cabinet w/barcode reader for ADN (Main Campus-Carl D. Perkins grant) \$21,071.46

Quote 57689810 – NexsysADC Medicine Dispensing Cabinet w/barcode reader for ADN (WCWC) \$21,071.46

Quote 57823658 – IV Infusion Pumps & Poles, Beds, Kangaroo Feeding E-Pump, and miscellaneous instructional supplies for ADN (Main Campus) \$22,532.88

Quote 56881629 – IV Infusion Pumps, Beds and Kangaroo Feeding E-Pump for VN (Main Campus) \$14,248.35

TOTAL COST \$99,995.61

To comply with the requirements for all products and services of \$50,000 or more to be approved by the Board of Trustees and after evaluation and review, Kathy Boswell, Dean of Health and Human Science, Melanie Sharp, ADN Program Director; Lori Boyd, VN Program Director; Deborah Terrell, Senior Buyer, Purchasing and Mrs. Jeanie Hobbs, Director of Purchasing, are requesting the purchase of the above medical equipment under Buyboard Cooperative Contract #704-23.

RECOMMENDATION: The Board of Trustees approve Buyboard Cooperative Contract quotes as presented

ATTACHMENTS: Henry Schein Medical Quotes

SUBMITTED BY: Kathy Boswell, Dean of Health and Human Science



SHIP TO:

Weatherford College
 225 College Park Dr
 Weatherford TX 760865699

Quote Confirmation

BILL TO:

Weatherford College
 225 College Park Dr
 Weatherford, TX 76086-5699

Weatherford College
 225 College Park Dr
 Weatherford TX 760865699

ACCOUNT #	TOTAL AMOUNT
2217333	21,071.46
ORDER NUMBER	ORDER DATE
57689983 SQ	09/25/24
PAGE #	
1	

LINE NO	ITEM CODE	UNIT SIZE DRUG CLASS	DESCRIPTION & STRENGTH	QTY. ORD SHIPPED	SHIPPING DETAILS CUSTOMER P.O.#	UNIT PRICE	EXTENSION
1	1402071	Ea	Buyboard 704-23 Cabinet ADC Nexsys Main B	1 1.000	9252024	20,415.94	20,415.94
2	1382857	Ea	Pharmacy Barcode Reader K	1 2.000	9252024	655.52	655.52

ACCOUNT #	TOTAL AMOUNT
2217333	21,071.46
ORDER NUMBER	ORDER DATE
57689983 SQ	09/25/24
PAGE #	
1	



SHIP TO:

Weatherford College
 225 College Park Dr
 Weatherford TX 760865699

Quote Confirmation

BILL TO:

Weatherford College
 225 College Park Dr
 Weatherford, TX 76086-5699

Weatherford College
 225 College Park Dr
 Weatherford TX 760865699

ACCOUNT #	TOTAL AMOUNT
2217333	21,071.46
ORDER NUMBER	ORDER DATE
57963360 SQ	10/03/24
PAGE #	
1	

LINE NO	ITEM CODE	UNIT SIZE DRUG CLASS	DESCRIPTION & STRENGTH	QTY. ORD SHIPPED	SHIPPING DETAILS CUSTOMER P.O.#	UNIT PRICE	EXTENSION
1	1402071	Ea	Buyboard 704-23 Perkin's Grant Cabinet ADC Nexsys Main B	1 1.000	1032024	20,415.94	20,415.94
2	1382857	Ea	Pharmacy Barcode Reader K	1 2.000	1032024	655.52	655.52

ACCOUNT #	TOTAL AMOUNT
2217333	21,071.46
ORDER NUMBER	ORDER DATE
57963360 SQ	10/03/24
PAGE #	
1	



SHIP TO:

Weatherford College
 502 Big Sandy Ct
 Bridgeport TX 764262652

Quote Confirmation

BILL TO:

Weatherford College
 225 College Park Dr
 Weatherford, TX 76086-5699

Weatherford College
 225 College Park Dr
 Weatherford TX 760865699

ACCOUNT #	TOTAL AMOUNT
2217333	21,071.46
ORDER NUMBER	ORDER DATE
57689810 SQ	09/25/24
PAGE #	
1	

LINE NO	ITEM CODE	UNIT SIZE DRUG CLASS	DESCRIPTION & STRENGTH	QTY. ORD SHIPPED	SHIPPING DETAILS CUSTOMER P.O.#	UNIT PRICE	EXTENSION
1	1402071	Ea	Buybaord 704-23 Cabinet ADC Nexsys Main B	1 1.000	NEXSYS	20,415.94	20,415.94
2	1382857	Ea	Pharmacy Barcode Reader K	1 2.000	NEXSYS	655.52	655.52

ACCOUNT #	TOTAL AMOUNT
2217333	21,071.46
ORDER NUMBER	ORDER DATE
57689810 SQ	09/25/24
PAGE #	
1	



SHIP TO:

Weatherford College
225 College Park Dr
Weatherford TX 760865699

Quote Confirmation

BILL TO:

Weatherford College
225 College Park Dr
Weatherford, TX 76086-5699

Weatherford College
225 College Park Dr
Weatherford TX 760865699

ACCOUNT #	TOTAL AMOUNT
2217333	22,532.88
ORDER NUMBER	ORDER DATE
57823658 SQ	10/02/24
PAGE #	
1	

LINE NO	ITEM CODE	UNIT SIZE DRUG CLASS	DESCRIPTION & STRENGTH	QTY. ORD SHIPPED	SHIPPING DETAILS CUSTOMER P.O.#	UNIT PRICE	EXTENSION
1	1255887	Ea PU	Buyboard 704-23 Pump IV Alaris Medley 800 Refurb	8 1.000	8 ADN	1,057.69	8,461.52
2	1272204	Ea	Bed Advanta P1600 HillRom	4 2.000	4 ADN	2,946.73	11,786.92
3	6079251	Ea	Kangaroo E-Pump For Sale	1 3.000	1 ADN	754.97	754.97
4	8524128	30/Ca	Kangaroo Pump Feed/Flush 1000ml	2 4.000	2 ADN	285.21	570.42
5	1158373	Ea	Utility Cart Plastic 2 Shelf	1 5.000	1 ADN	273.83	273.83
6	1433302	Ea	Simulator Bandaging Life/ Upper Stump	1 6.000	1 ADN	409.92	409.92
7	5701486	Ea	IV Pole Chrome with 4-hoo	5 7.000	5 ADN	55.06	275.30

ACCOUNT #	TOTAL AMOUNT
2217333	22,532.88
ORDER NUMBER	ORDER DATE
57823658 SQ	10/02/24
PAGE #	
1	



SHIP TO:

Weatherford College
225 College Park Dr
Weatherford TX 760865699

Quote Confirmation

BILL TO:

Weatherford College
225 College Park Dr
Weatherford, TX 76086-5699

Weatherford College
225 College Park Dr
Weatherford TX 760865699

ACCOUNT #	TOTAL AMOUNT
2217333	14,248.35
ORDER NUMBER	ORDER DATE
56881629 SQ	08/29/24
PAGE #	
1	

LINE NO	ITEM CODE	UNIT SIZE DRUG CLASS	DESCRIPTION & STRENGTH	QTY. ORD SHIPPED	SHIPPING DETAILS CUSTOMER P.O.#	UNIT PRICE	EXTENSION
1	1236651	Ea PU	Buyboard 704-23 Pump Infusion Sigma Spect Refurb	4 1.000	8292024	1,899.98	7,599.92
2	1272204	Ea	Bed Advanta P1600 HillRom	2 2.000	8292024	2,946.73	5,893.46
3	6079251	Ea	Kangaroo E-Pump For Sale	1 3.000	8292024	754.97	754.97

ACCOUNT #	TOTAL AMOUNT
2217333	14,248.35
ORDER NUMBER	ORDER DATE
56881629 SQ	08/29/24
PAGE #	
1	



**Weatherford College Board of Trustees
Consent Agenda**

DATE: November 14, 2024

AGENDA ITEM: #4.j.

SUBJECT: Equalis Cooperative Contract Quotations from Flair Data Systems for Core Network Equipment

INFORMATION AND DISCUSSION: Pursuant to the authority granted under State of Texas Government Code, Chapter 791 Interlocal Cooperation Contracts, as amended, Weatherford College requested Equalis Cooperative Contract #EQ-013120-01 quotes from Flair Data Systems on Cisco products for new Core Network Equipment.

The network core is made up of the most powerful network devices, such as core switches and routers, which manage the highest-speed connections and provide connectivity and routing services between different parts of the network. The core network equipment in use at the Weatherford main campus and the Wise County campus are reaching end of life and require replacement to ensure up-to-date functionality, maintenance, support, and capacity.

The Weatherford College core network consists of Cisco products and is aligned with adopted network standards. Cisco products are sold only through vendors certified with Cisco as a value-added reseller (VAR). The Cisco products and services required for the core network are available under the TD SYNEX Equalis Cooperative Contract EQ-013120-01. This network equipment is being quoted through Porter Burgess Company Dba Flair Data Systems, who is a Cisco certified value-added and authorized reseller under TD SYNEX for a total cost of \$199,635.01 to be paid under an annual lease/purchase through Cisco Capital. The annual lease payments for the 5-year term are calculated as the full purchase amount x 0.22466 resulting in an annual lease/purchase payment of \$44,850.01.

To comply with requirements for all products and services of \$50,000.00 or more to be approved by the Board of Trustees and after evaluation and review, Dr. Priscilla Parsons, Executive Director of Technology Services, and Mrs. Jeanie Hobbs, Director of Purchasing, are requesting approval of above core network equipment under the Equalis Cooperative TD SYNEX Contract quotations from Flair Data Systems.

RECOMMENDATION: The Board of Trustees approve Equalis Cooperative Contract EQ-013120-01 quotations as presented.

ATTACHMENTS: Flair Data Systems, Inc. and Cisco Capital Quotations.



SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Services



EQ-013120-01

Date: October 30, 2024
To: Weatherford College

Shipping & Tax:

SIGNED:

Total:

Qty	Part	Description	Price	
Catalyst Core				
2	C9500-16X-A	Catalyst 9500 16-port 10Gig switch, Advantage	19,323.84	57%
2	CON-DNAXH-C95K16XA	CX EMB SUP HWCatalyst 9500 16port 10Gig switch Ad	0.00	0%
4	CAB-TA-NA	North America AC Type A Power Cable	0.00	0%
2	PWR-C4-950WAC-R/2	950W AC Config 4 Power Supply front to back cooling	2,484.06	57%
2	S9500UK9-1712	Cisco Catalyst 9500 XE 17.12 UNIVERSAL	0.00	0%
2	C9500-DNA-16X-A	C9500 DNA Advantage, Term licenses	0.00	0%
2	C9500-DNA-L-A-5Y	DNA Advantage 5 Year License	13,993.53	57%
2	C9500-NM-2Q	Cisco Catalyst 9500 2 x 40GE Network Module	4,991.77	32%
7	MS390-48UX2-HW	Meraki MS390 48m5G L3 UPOE Switch	15,004.90	62%
7	LIC-MS390-48E-5Y	Meraki MS390 48-port Enterprise License and Support,	4,674.30	55%
7	MA-MOD-8X10G	Meraki MS390 8x10GE Module	3,128.17	41%
8	MA-SFP-10GB-SR	Meraki 10G Base SR Multi-Mode	1,176.98	41%
2	MA-SFP-10GB-LR	Meraki 10G Base LR Single-Mode	4,725.63	41%
3	MA-CBL-120G-50CM	Meraki MS390 120G Data-Stack Cable, 50 centimeter	147.87	41%
1	MA-CBL-120G-3M	Meraki MS390 120G Data-Stack Cable, 3 meter	443.59	41%
2	SFP-10G-LR-S=	10GBASE-LR SFP Module, Enterprise-Class	2,458.75	65%
4	SFP-10G-SR-S=	10GBASE-SR SFP Module, Enterprise-Class	860.98	65%
2	QSFP-H40G-CU1M=	40GBASE-CR4 Passive Copper Cable, 1m	322.79	52%
3	GLC-TE=	1000BASE-T SFP transceiver module for Category 5 co	557.02	58%

Mark Martin

Flair Data Systems

445-3521

.966.2991 cell

10. -445-3582 efax

mmartin@flairdata.co

Not Included

\$120,727.72

Extended Price

\$16,618.50

\$0.00

\$0.00

\$2,136.29

\$0.00

\$0.00

\$12,034.44

\$6,788.81

\$39,913.03

\$14,724.05

\$12,919.34

\$5,555.35

\$5,576.24

\$261.73

\$261.72

\$1,721.13

\$1,205.37

\$309.88

\$701.85



EQ-013120-01

Date: October 30, 2024
To: Weatherford College

Shipping & Tax:

SIGNED:

Total:

Qty	Part	Description	Price	
Weatherford NEXUS Core				
2	N9K-C93180YC-FX3	Nexus 9300 48p 1/10/25G, 6p 40/100G, MACsec, SyncE	30,150.00	62%
2	CON-SNT-N9KC93X3	SNTC-8X5XNBD Nexus 9300 48p 1/10/25G, 6p 40/100G	7,050.00	32%
2	MODE-NXOS	Mode selection between ACI and NXOS	0.00	0%
2	NXK-MEM-16GB	Additional memory of 16GB for Nexus Switches	1,204.38	62%
2	C1-SUBS-OPTOUT	OPT OUT FOR "Default" DCN Subscription Selection	0.00	0%
2	NXK-AF-PE	Dummy PID for Airflow Selection Port-side Exhaust	0.00	0%
2	NXOS-CS-10.4.1F	Nexus 9300, 9500, 9800 NX-OS SW 10.4.1 (64bit) Cisco	0.00	0%
4	CAB-9K12A-NA	Power Cord, 125VAC 13A NEMA 5-15 Plug, North Ame	0.00	0%
2	QSFP-100G-CU1M	100GBASE-CR4 Passive Copper Cable, 1m	384.44	40%
2	NXOS-AD-XF	NX-OS Advantage License for Nexus 9300 (10G+) Platf	27,802.50	57%
2	CON-ECMU-N9SWADXF	SWSS UPGRADES NX-OS Advantage Lice	7,585.00	32%

Mark Martin
Flair Data Systems
214-445-3521
817.966.2991 cell

mmartin@flairdata.co

Not Included

\$68,104.41

Extended Price

\$22,914.00
\$9,588.00
\$0.00
\$915.33
\$0.00
\$0.00
\$0.00
\$0.00
\$461.33
\$23,910.15
\$10,315.60



CISCO CAPITAL FINANCING OPTION

October 31, 2024

****Quote Expires: December 30, 2024**

Weatherford College

EQUIPMENT FINANCE OPTION: The financing will be completed by U.S. Bancorp Government Leasing and Finance, Inc., Cisco Systems Capital's financing partner for government and education customers. Payments due under the financing will be made directly to U.S. Bancorp Government Leasing and Finance, Inc.

LESSOR: U.S. Bancorp Government Leasing and Finance, Inc.

LESSEE: Weatherford College

EQUIPMENT: Cisco Systems Products

Project Summary	
Cisco Systems Products	\$ 199,635.01
Est. Sales Tax (if any)	\$ -
TOTAL AMOUNT TO BE FINANCED	\$ 199,635.01

FINANCING STRUCTURE: This is a financing with the title to the equipment passing to lessee. This is a net financing under which Lessee pays all costs, including insurance, maintenance and taxes, for the term of the financing. At the end of the financing term the equipment can be purchased for \$1.

Amount to be Financed	Interest Rate	Payments	1st Payment Due Date	Payment Factor(*)	Pmts / Year	Term
\$199,635.01	5.82%	\$70,684.03	*12/15/2024	0.3540663	1	3 years
\$199,635.01	5.90%	\$44,850.01	*12/15/2024	0.2246600	1	5 years

*Assumes a lease/escrow funding on 11/30/2024

(*) The payment factor expresses the payment as a percentage of the Equipment Cost. To calculate the periodic lease payment for any Equipment Cost, multiply the payment factor by the Equipment Cost.

RATE INDEX: The interest rate provided above is based on current market rates as of the date of this proposal, and will be subject to change based on market conditions as of the time of closing. After closing the interest rate will be fixed for the term of the financing.

APPROVAL: The financing contemplated by this proposal is subject to the execution and delivery of all appropriate documents (in form satisfactory to Lessor), including without limitation, to the extent applicable, the Master Lease Agreement, any Schedule, financing statements, legal opinion or other documents or agreements reasonably required by Lessor. This proposal, until credit approved, serves as a quotation, not a commitment by U.S. Bancorp Government Leasing and Finance to provide credit. Final acceptance of this proposal is subject to credit, collateral and essential use review and approval by Lessor.

CONTACT: Contact your financing representative with any questions:

David J. Wright - US State & Local Government Account Manager
Cisco Systems Capital
(512) 969-7923

Tasha Barreau - US State & Local Government Account Manager
U.S. Bancorp Government Leasing and Finance, a Cisco Systems Capital Partner
(303) 330-4160

davwriq2@cisco.com

tasha.barreau@usbank.com

NOTES: The rates provided above are based on a minimum funding amount of \$50,000. If total to be funded will be less than \$50,000 please contact us for a revised Proposal.

Process for Completing a Cisco Capital/U.S. Bancorp Government Leasing and Finance, Finance Transaction

Check When Complete	Item Number	
		Client Action in BLUE Cisco Capital/U.S. Bank Finance Action in Red
	1	Request Board to have Project Reviewed for Approval
	2	Begin Review of Sample Contracts (provided upon request by Cisco Capital)
	3	Client Completes Essential Use: Email Essential Use to: Tasha Barreau tasha.barreau@usbank.com
	4	Client Provides Last 3 Years of Audited Financials Online: Provide URL to tasha.barreau@usbank.com Softcopy: send to: tasha.barreau@usbank.com
	5	Credit Review by Cisco Capital/U.S. Bancorp Government Leasing and Finance (with essential use and financials) Normal 2 business days/Yr end m
	6	Upon Satisfactory Completion of Credit Review A Formal Document Package is sent to the Client
	7	Client reviews, approves, signs and returns formal document package to Cisco Capital/U.S. Bancorp Government Leasing and Finance (including Opinion of Counsel)
	8	Cisco Capital/U.S. Bancorp Government Leasing and Finance funds Project into escrow and sends Purchase Order to Awardee
	9	Awardee orders assets and project begins
	10	As milestones are completed, Project Manager sends disbursement form to

Cisco Capital/U.S. Bancorp Government Leasing and Finance, Inc.

11 Cisco Capital/U.S. Bancorp Government Leasing and Finance wires payment to awardee

12 Client makes payments to Cisco Capital/U.S. Bancorp Government Leasing and Finance per the agreed schedule

au@usbank.com

ay be longer



EQ-013120-01

Date: October 30, 2024
To: Weatherford College

SIGNED:

Total:

Qty	Part	Description	Price	
ISE				
1	ISE-SEC-SUB	Cisco Identity Service Engine Subscription	0.00	0%
2500	ISE-E-LIC	Cisco Identity Service Engine Essentials Subscription	1.67	55%
1	SVS-ISE-SUP-E	Enhanced Support for Identity Service Engine Subscript	52.19	55%

Mark Martin
Flair Data Systems
214-445-3521
817.966.2991 cell
214-445-3582 efax
mmartin@flairdata.co

\$10,802.88

Extended Price

\$0.00
\$9,393.75
\$1,409.13
\$10,802.88



Weatherford College Board of Trustees

DATE: November 14, 2024

AGENDA ITEM #5

SUBJECT: Consideration and Possible Action: Parker County Appraisal District Directors – Ballot for Official Vote

INFORMATION AND DISCUSSION: Regarding the selection of appraisal district directors, the Texas Property Tax Code requires each taxing unit to vote in an open meeting, record its vote by written resolution, and submit the resolution to the Chief Appraiser by December 15, 2024.

A taxing unit may only cast votes for persons nominated and named on the ballot, there is no provision for write-in candidates. The five candidates receiving the highest number of votes will be declared the winners. This action is to be completed by December 15, 2024.

The candidates are Richard Barret, Jerry Durant, John Hinton, Phil Garcia, Cody Lane, John McGuire and Sterling Naron.

RECOMMENDATION: That the Board of Trustees consider splitting the vote evenly between the presented slate of candidates for the Board of Directors of the Parker County Appraisal District for 2025-2026.

ATTACHMENTS: Notification letter from Troy Hanson, Chief Appraiser of the Parker County Appraisal District; Voting Entitlement, Official Ballot, Resolution Electing Candidates for the Parker County Appraisal District Board of Directors

SUBMITTED BY: Brent Baker, Vice President of Institutional Advancement



PARKER COUNTY APPRAISAL DISTRICT

**1108 SANTA FE DRIVE
WEATHERFORD, TEXAS 76086**

**TELEPHONE: 817-596-0077
THANSON@PARKERCAD.ORG**

October 29, 2024

RE: Selection (Voting) of the Five (5) Appointed Members to serve on the Board of Directors.

Nominations for the Parker County Appraisal District Board of Directors are completed and closed. The next step in the selection process is for taxing units to cast their votes for the nominees. Section 6.03 (k) of the Texas Property Tax Code requires each voting tax unit to (1) vote in an open meeting, (2) record its vote by written resolution, and (3) submit the resolution to the Chief Appraiser before December 15.*

*Section 6.03 (k-1) of the Texas Property Tax Code requires taxing units entitled to at least five percent of the total votes must determine its vote by resolution adopted at the first or second open meeting after the Chief Appraiser delivers the ballot. This special procedural requirement (TPTC: 6.03(k-1)) applies to the following taxing units for this election: **Aledo ISD | Azle ISD | Springtown ISD | Weatherford ISD | City of Weatherford | Parker County | Weatherford College**

A taxing unit may cast its votes for one candidate or distribute the votes among any number of candidates. A tax unit may only cast votes for people previously nominated and named on the ballot. There is no provision for write-in candidates. The Chief Appraiser shall not count votes cast for a name not listed on the official ballot.

Enclosed is the official ballot, the number of votes allocated to each taxing unit, and a sample resolution for recording the votes. The following people currently serve as appointed members with a term expiring on December 31, 2024: **Richard Barret | Jerry Durant | John Hinton | Cody Lane | Sterling Naron**

The taxing units will be notified of the final results of the election before December 31. The candidates receiving the largest number of votes will be declared the winners with a term beginning January 1, 2025.

Please put this important action item on your first or second board meeting agenda after receiving this letter. The voting resolution may be returned by email to thanson@parkercad.org, or in person or by mail to our office.

For any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Troy Hanson".

Troy Hanson
Chief Appraiser

PARKER COUNTY APPRAISAL DISTRICT

2025

OFFICIAL BALLOT

CANDIDATES

RICHARD BARRET

JERRY DURANT

PHIL GARCIA

JOHN HINTON

CODY LANE

JOHN MCGUIRE

STERLING NARON

PARKER COUNTY APPRAISAL DISTRICT

2025

VOTING ENTITLEMENT

TAXING UNIT	NUMBER OF VOTES
ALEDO ISD	930
AZLE ISD	285
BROCK ISD	225
GARNER ISD	30
GRANBURY ISD	20
LIPAN ISD	10
MILLSAP ISD	100
MINERAL WELLS ISD	5
PEASTER ISD	125
PERRIN-WHITT ISD	10
POOLVILLE ISD	45
SPRINGTOWN ISD	285
WEATHERFORD ISD	1040
CITY OF ALEDO	45
CITY OF AZLE	35
CITY OF FORT WORTH	55
CITY OF MILLSAP	0
CITY OF MINERAL WELLS	10
CITY OF RENO	15
CITY OF SANCTUARY	0
CITY OF SPRINGTOWN	30
CITY OF WEATHERFORD	255
CITY OF WILLOW PARK	55
PARKER COUNTY	1020
WEATHERFORD COLLEGE	370

RESOLUTION

**RESOLUTION ELECTING CANDIDATES FOR THE PARKER COUNTY
APPRAISAL DISTRICT BOARD OF DIRECTORS**

WHEREAS, an election is to be held whereby all taxing units of Parker County, Texas entitled to vote will cast ballots for the election of the Board of Directors for the Parker County Appraisal District of Parker County, Texas for a term beginning January 1, 2025; and

WHEREAS, the _____ of Parker County is a taxing unit in said county and is entitled to cast votes in said election; and

NOW THEREFORE, BE IT RESOLVED by the _____ that the votes of said taxing unit be cast as follows:

CANDIDATE	VOTES CAST

BE IT HEREBY FURTHER RESOLVED, that the vote as stated above be certified to the Chief Appraiser of the Parker County Appraisal District, Parker County, Texas.

Passed this _____ day of _____, 2024.

ATTEST:



Weatherford College Board of Trustees

DATE: November 14, 2024

AGENDA ITEM #6

SUBJECT: Consideration and Possible Action: Proposals on Sale of 45.682 Acres of Vacant Land in Weatherford, Texas #RFP-01-25

INFORMATION AND DISCUSSION: An RFP was issued and advertised to accept proposals for the sale of 45.682 acres of vacant land in Weatherford, Texas (out of the Carter property), with bids due back by November 5. We did receive four bids for consideration, and those bids are being reviewed and analyzed by administration at this time. We hope to have a recommendation presented to the Board for consideration before the November 14, 2024 Board meeting.

RECOMMENDATION: None at this time.

ATTACHMENTS: None at this time.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Services

Weatherford College Board of Trustees

DATE: November 14, 2024

AGENDA ITEM: #7.a.

SUBJECT: **Wise County, Academics, and Student Services Update**

INFORMATION AND DISCUSSION:

Program Updates:

Wise County:

Program Updates

- The testing center administered 123 different tests in October which is up 31% as compared to 2023.
- Recruiting efforts at all Wise County ISDs are well under way. Visits have been made to all area high schools during lunch periods by the director of student services.
- The TACRAO College Night was held at WCWC on October 23rd. Over 40 colleges attended the event. The Decatur Rotary club once again supplied dinner for all of the college representatives. Numerous WC programs were well represented at the college night. This is a community event and has consistently had a large turnout throughout the years.



- Malissa Mathis, a WCWC cosmetology instructor, successfully completed the barber program and passed both the written and hands on portion of the TDLR assessment. Malissa is now able to teach cosmetology and barber students expanding the course offerings at WCWC. Not only did Malissa pass the exams, she received the highest scores out of 52 students who tested!



- Haley Hicks, cosmetology work study, became a licensed cosmetologist this month and she too received the highest score in Texas on the testing day!
- WC² club held a Halloween party luncheon for all students and staff on October 30th. The club served hot dogs, chili and chips! The turnout was great and gave students a chance to visit and enjoy time together in this student led activity.
- Kim Hutton, WCWC Director of Student Services, and Tracy Butler, WCWC Workforce Education Manager, attended three TACRAO recruiting events in one day to share WC and WFE information with local students!



- Amy Hawk, ADN instructor, invited the Decatur High School health care students to tour the WCWC nursing facilities on October 25th and to give demonstrations of the nursing mannequins in the simulation lab. This was a great way to expose local ISD students to the highly successful nursing program that WC has.





Academics (Office of the Executive Vice-President):

- New Programs and Academic Standards Committee

SACSCOC approved the AAS in Automotive to be offered through WISD at the GRIT Center and Gilcrest Automotive on September 20, 2024.

- Grant Updates

The TRUE 2024-2025 grant to upskills Health Professions and Production technicians opened up an additional \$30,000 for equipment in addition to the \$200,000 previously funded to move students into high-wage, high-demand positions.

- Honors Organizations

Honors Program

The National Society of Leadership and Success (NSLS) chapter welcomed 128 new members, bringing the the total membership to over 1,000 students.

The 3rd Annual PTK Trash Art Contest's theme, "the art of play," encouraged creative ways to turn trash into art by recycling! Group and individual submissions were accepted, and winners will be announced November 20th, 2024. First Place in each of our 3 categories is a \$100 WC Bookstore Gift Card. Categories: Literature, 2 Dimensional, and 3 Dimensional.

Phi Theta Kappa's induction ceremony was held November 10th, 2024, and 12 new members were inducted.

Ashley Lutes, WC PTK member, and current student in the AAS Human Service Provider program, received the John Austin Pena Memorial Scholarship at the Texas Association of Addiction Professionals annual conference in San Antonio on Sept. 6, 2024.

Pictured: Charles McMorty, Ashley Lutes, Judge Aaron Pena.



Emerging Technologies and Workforce

- On October 24th, WC Workforce Staff hosted UTA Extension and Extended Campus Personnel to discuss Workforce & Non-Credit Partnership. Many areas of collaboration were identified and plan on a follow up visit to execute some MOU's.
- On November 13th, WC Workforce Staff will meet with UTA College of Engineering to follow up on previous meetings, identifying potential employers in our shared service areas to discuss partnership and internship in Engineering Technologies.
- Ms. Sharon Johnson, Chair of Public Safety, attended Texas Commission on Law Enforcement Training Coordinators Annual Conference in McAllen, Texas, from October 28 to 31st. This is a mandatory professional development for all Texas Law Enforcement Programs.
- 18 cadets recently graduated from WC Law Enforcement Academy, all but 3 are hired. Congratulations to Chief Warren Egerton for a great job.
- All Fire Academy Students but 2, passed their Fire-Fighter II exam. The 2 will retake the exam. Congratulations to Chief David Chilcutt for a great job.
- The Certified Medical Assistant students who recently sat for the National Health-career Association Certification, all passed at 100%. Congratulations to Ms. Merryl Carson and her team for a great job.



Humanities and Sciences

- On October 14th, Marcie DeChiara and Kathy Renken for presenting at the e-LAC Brown Bag Lunch. Student Engagement: Building Conversance Through Video

https://wc-edu.zoom.us/rec/share/pBZq7kRLJLE3Yr3BCo6YMoQJo1_K50eIXcj6VJn7-F6arGUJQRi4KzV54dWDANcm.FcxyUr-U5iyec9k?startTime=1728579375000

- Trip Leaders Marcie DeChiara and Rob Laney currently have 13 travelers committed to the May 2025 Study Abroad Trip to England, Ireland, and Wales. Interested individuals are encouraged to contact Marcie DeChiara for more information.

Fine Arts and Community Relations

Jekyll and Hyde played October 24-27 to almost full houses each of the four performances. Friday, November 1 has Hyeyoung Song in concert, 7 p.m in the Alkek Theater.

Monday, November 4 is “Songwriter’s Forum.” 7 p.m. in Texas Hall.

Tuesday, November 12, the WC Jazz Orchestra performs a “Spirio” concert, incorporating the band with the technology of the Steinway Spirio piano. 7 p.m. in Texas Hall.

eLearning, Education, and Dual Credit

- eLearning and Tech Services have been training faculty to use the new Canvas Studio subscription that enhances the use of interactive video in online classes.
- Dual credit is engaged in advising and registering students for Spring 2025
- The Education department met with UTA to work out details for an articulation agreement from WC’s BAAS to UTA’s M.Ed. programs.

Student Services:

Enrollment Management

Admissions and Advising:

- In the month of October, Admissions provided advising for 371 students.
- Received 596 applications for admission and processed 590 applications.

Registrar’s Office:

Summer end of term reports – November 1 deadline (completed)

CBM002, CBM00S, CBM0E1

Fall first of term reports – November 15 deadline



CBM0C1, CBM0CS

Quarter 4 reports – October 15 deadline (completed)

CBM00A, CBM00C

Annual reports – November 15 deadline (completed)

CBM009, CBM00M

CB116 Report – November 30 deadline

Clearinghouse reports

Summer grad report – completed

Fall census report – completed

End of summer report – completed

Degree verification report – completed

Fall subsequent reports – completed

Section building/editing, CourseDog, moving SPEEDE/TREX, new course additions, additional RYAT/CMPC updates, NSC degree verifications

TRIO:

-Student Support Services:

TRIO-SSS student lab continues to serve 25-40 students daily. They are continuing to onboard new students into the program.

-Talent Search:

October was a busy month for TALENT SEARCH as their counselors are wrapping up helping their seniors with college applications, editing college admission essays, and helping prepare our students with college prep.

-Upward Bound:

October is College Preview Month. This month Upward Bound students visited two completely different colleges in size and offerings. The first was UB's October Saturday Academy at the University of North Texas (UNT). There, students had the chance to explore over 200 majors at the academic fair, tour the campus, and gain valuable insights on topics ranging from financial literacy to selecting a major. UNT showcased why it's a top contender for students seeking a four-year degree. Two weeks later, a smaller group returned to Denton to explore Texas Woman's University (TWU). Known for its innovative and interdisciplinary approach to education, TWU left a strong impression on UB students, especially those drawn to a liberal arts education.

Student Development and Wellness:

Coyote Care Center:

-Coyote Mental Health Center:

104 Contacts in person or online

11 Walk-ins

31 Cancellations or reschedules

124 Contacts through phone or email



-Coyote Clinic:

111 patients in October.

Providing clinical experience for one ADN students.

Testing:

In October the Testing Center administered 18 licensing tests for the night Police Academy Cadets and also tested 20 Fire Fighter Cadets for their licensing tests.

International:

57 International students plus 5 refugee students.

Education Navigation (Catholic Charities):

-32 current students are being advised and provided assistance.

Numbers with Heart:



**Weatherford College Board of Trustees
Report**

DATE: November 10th, 2024

AGENDA ITEM: #7.b.

SUBJECT: Equities in Athletics Report 2023-2024

INFORMATION AND DISCUSSION: The U.S. Department of Education requires that institutions of higher education post their Equity in Athletics Disclosure Act (EADA) Report by October 15th each year. This report is designed to make prospective students and prospective student-athletes aware of an institution of higher education's commitment to providing equitable athletics opportunities for its men and women students.

ATTACHMENTS: The full report for 2023-2024 is available at the Office of Postsecondary Education's (OPE) public dissemination website: <http://ope.ed.gov/athletics>. Attached to your Board Packet is the report that was submitted and is available to students and prospective students as required by law.

SUBMITTED BY: Adam Finley, Executive Dean of Enrollment Management & Registrar



Equities in Athletics Report 2023-2024



Date: October 15th, 2024

To: All Weatherford College Students, Faculty, Staff and Prospective Students

From: Adam Finley, Executive Dean of Enrollment Management & Registrar

Subject: Equities in Athletics Report [Report cite 34 CFR 668.47]

The *Equity in Athletics Disclosure Act (EADA)* is designed to make prospective students and prospective student-athletes aware of an institution of higher education's commitment to providing equitable athletic opportunities for its men and women students. The *EADA* requires the disclosure of information about varsity teams and the financial resources and personnel that the school dedicates to those teams.

Any coeducational institution of higher education that participates in Title IV, the federal student aid program, and has an intercollegiate athletics program, must comply with the *EADA* by preparing an annual report, officially called *The Report on Athletic Program Participation Rates and Financial Support Data*.

The established *EADA Report* may also be viewed via the Weatherford College website (www.wc.edu) by clicking on "Institutional Information" and selecting "Student Outcomes". Additionally, the U.S. Department of Education Office of Postsecondary Education, hosts the website that displays all college/university *EADA Reports*, which can be accessed at <http://ope.ed.gov/athletics>.

Questions regarding the *EADA Report* or the information contained in this document may be addressed to the Weatherford College Athletics Department at 817-598-6355.

225 College Park Drive – Weatherford, TX 76086 – 817-598-6355

Identification

Weatherford College
225 College Park Drive
Weatherford, TX 76086
800-287-5471

Athletic Director Name: Bob McKinley
Telephone Number: 817-598-6256
Email Address: bmckinley@wc.edu

Assistant Athletic Director Name: Jeff Lightfoot
Telephone Number: 817-598-6353
Email Address: jlightfoot@wc.edu

Chief Administrative Officer: Dr. Tod Allen Farmer
Telephone Number: 817-594-6271
Email Address: tafarmer@wc.edu

Title IX Coordinator: Adam Finley
Telephone Number: 817-598-8831
Email Address: afinley@wc.edu

EADA General

Designated Reporting Year: Begins 07/01/2023 and Ends 06/30/2024

Athletic Sanctioning Body for the designated reporting year: NJCAA Division I

The WC Rodeo Team abides by the Constitution, By-Laws and Rules of the National Intercollegiate Rodeo Association (NIRA).

Screening Questions

1. Weatherford College reports operating or game-day expenses by team, rather than by participant.
2. WC has Men's, Women's and Coed Teams.
3. WC has assistant coaches for some of its teams.

**Sports Selection – Men’s and Women’s and Coed Teams
Athletics Participation**

The sports teams with participation at Weatherford College are as follows:

Team	Men’s Team	Women’s Team
Baseball	45	
Basketball	12	13
Golf	8	4
Softball		23
Tennis	6	5
Rodeo	40	33
Volleyball		17
Unduplicated Count of participants	111	95

Head Coaches

Baseball: One male head coach who is assigned to the team on a part-time basis. He is a full-time WC employee.

Basketball-Men’s: One male head coach who is assigned to the team on a part-time basis. He is a full-time WC employee.

Golf: One male head coach who is assigned to the team on a part-time basis. He is a full-time WC employee.

Tennis: One male head coach who is assigned to the team on a part-time basis. He is a full-time WC employee.

Average Annual Institutional Salary per full-time equivalent (FTE) for men’s teams: \$60,665

Basketball-Women: One male head coach who is assigned to the team on a part-time basis. He is a full-time WC employee.

Softball: One female head coach who is assigned to the team on a part-time basis. She is a full-time WC employee.

Tennis: One male head coach who is assigned to the team on a part-time basis. He is a full-time WC employee.

Volleyball: One female head coach who is assigned to the team on a full-time basis. She is a full-time WC employee.

Average Annual Institutional Salary per full-time equivalent (FTE) for women’s teams: \$62,475.

Rodeo (Coed): One male head coach who is assigned to the team on a full-time basis. He is a full-time WC employee.

Average Annual Institutional Salary per full-time equivalent (FTE) for co-ed teams: \$88,223.

Assistant Coaches

Baseball: One male assistant coach who is assigned to the team on a part-time basis. He is a full-time WC employee.

Basketball-Men: One male assistant coach who is assigned to the team on a full-time basis. He is a full-time WC employee.

Golf - Women: One female assistant coach who is assigned to the team on a part-time basis. She is a full-time WC employee.

Average Annual Institutional Salary per full-time equivalent (FTE) for Men’s Teams: \$39,519

Basketball-Women: One female assistant coach who is assigned to the team on a part-time basis. She is a full-time WC employee.
One female volunteer assistant coach, who is assigned to the team on a part-time, volunteer basis.

Softball: One male assistant coach who is assigned to the team on a part-time basis. He is a full-time WC employee.
One female volunteer assistant coach who is assigned to the team on a part-time, volunteer basis.

Golf - Women: One female assistant coach who is assigned to the team on a part-time basis. She is a full-time WC employee.

Average Annual Institutional Salary per full-time equivalent (FTE) for women’s teams: \$38,060

Rodeo (Coed): One male assistant coach who is assigned to the team on a part-time basis. He is a full-time WC employee.
One male volunteer assistant coach, who is assigned to the team on a part-time, volunteer basis.

Average Annual Institutional Salary per full-time equivalent (FTE) for co-ed teams: \$42,670

Athletically Related Student Aid

	Men’s Teams	Women’s Teams	Coed Teams	Total
Amount of Aid	\$769,539	\$922,431	\$366,213	\$2,058,183
Ratio (Percent)	37%	45%	18%	100%

Recruiting Expenses

Men's Teams	Women's Teams	Coed Teams	Total
\$ 17,164	\$ 34,551	\$ 4,292	\$56,007

Operating (Game-Day) Expenses

Operating (game-day) expenses are all expenses the institution incurs that are attributable to home, away, and neutral-site intercollegiate athletic contests for lodging, meals, transportation, uniforms, and equipment for coaches, team members, support staff (including, but not limited to team managers and trainers), and others including officials. It is a subset of the total expenses category.

Team	Participants	\$ By Team
Basketball-Men	12	\$76,854
Baseball	45	\$219,162
Golf-Men	8	\$63,324
Tennis	6	\$38,223
Total for Men's Teams	71	\$397,563

Team	Participants	\$ By Team
Basketball-Women	13	\$94,175
Golf-Women	4	\$35,230
Softball	23	\$95,489
Tennis	5	\$47,613
Volleyball	17	\$103,855
Total for Women's Teams	62	\$376,362

Team	Participants	\$ By Team
Rodeo-Men	40	\$49,413
Rodeo-Women	33	\$40,766
Total for Coed Teams	73	\$90,179

Grand Total Operating Expenses:

Total Men	111	\$446,976
Total Women	95	\$417,128
		\$864,104

Total Expenses

Expenses are all funds attributable to intercollegiate athletic activities. This includes appearance guarantees and options, athletically related student aid, contract services, equipment, fundraising activities, operating expenses, promotional activities, recruiting expenses, salaries and benefits, supplies, travel, and any other expenses attributable to intercollegiate athletic activities. It does not include capital expenditures or debt service funds used for indirect facilities (i.e., the value of facilities and services provided by the institution but not charged to athletics).

Team	Men's	Women's	Total
Basketball	\$409,328	\$345,692	\$755,020
Baseball	\$733,188		\$733,188
Golf	\$242,093	\$132,082	\$374,175
Softball		\$535,769	\$535,769
Tennis	\$128,597	\$160,300	\$288,897
Volleyball		\$445,380	\$445,380
Rodeo	\$340,963	\$281,292	\$622,258
Total-All Teams	\$1,854,169	\$1,900,518	\$3,754,687
Not allocated by Gender/Sport			\$358,758
Grand Total Expenses			\$4,113,445

Total Revenues

Revenues are revenues attributable to intercollegiate athletic activities. This includes revenues from appearance guarantees and options, an athletic conference, tournament or bowl games, concessions, contributions from alumni and others, institutional support, program advertising and sales, radio and television, royalties, signage and other sponsorships, sports camps, state or other government support, student activity fees, ticket and luxury box sales, and any other revenues attributable to intercollegiate athletic activities. It does not include capital assets and other related debts (money specifically identified to pay for capital assets) or money for indirect facilities.

Team	Men's	Women's	Total
Basketball	\$409,328	\$345,692	\$755,020
Baseball	\$781,367		\$781,367
Golf	\$242,093	\$132,082	\$374,175
Softball		\$543,616	\$543,616
Tennis	\$128,916	\$160,619	\$289,535
Volleyball		\$465,160	\$465,160
Rodeo	\$383,321	\$316,289	\$699,560
Total-All Teams	\$1,945,025	\$1,963,408	\$3,908,433
Not allocated by Gender/Sport			\$358,758
Grand Total Revenues			\$4,267,191

Summary-Men's, Women's, and Coed Teams

	Men's Teams	Women's Teams	Coed Teams	Total
Total Head Coaches' Salaries	\$87,964	\$159,310	\$88,223	\$335,497
Total Asst. Coaches' Salaries	\$75,086	\$11,418	\$4,267	\$90,771
Total Salaries	\$163,050	\$170,728	\$92,490	\$426,268
Athletically Related Student Aid	\$769,539	\$922,431	\$366,213	\$2,058,183
Recruiting Expenses	\$17,164	\$34,551	\$4,292	\$56,007
Operating Expenses	\$397,563	\$376,362	\$90,179	\$864,104
Summary Subset Expenses	\$1,347,316	\$1,504,072	\$553,174	\$3,404,562
Not allocated Expenses				\$358,758
Grand Total Expenses	\$1,513,206	\$1,619,223	\$622,258	\$3,754,687
Total Revenues for Teams	\$1,561,704	\$1,647,169	\$699,560	\$3,908,433
Not allocated Revenues				\$358,758
Total Revenues minus Total Expenses	\$48,498	\$27,946	\$77,302	\$153,746



Future Agenda Items or Meetings:

- 2023-2024 Financial Audit
- Approval of 2025-2026 Academic Calendar



Upcoming Events

November 14	Dr. Hyeyoung Song Piano Concert (Alkek Theatre, 7:00 p.m.)
November 15	Baseball Boosters Sporting Clay Shoot (4H Farm, Noon)
November 15	WCIPC Winner's Recital: Haozhou Wang (Alkek Theater, 7:00 p.m.)
November 16	Coyote Chase Race 5K and 1-mile run (Start at Alkek Center, 9:00 a.m.)
November 25-29	Thanksgiving – College Closed
November 26	Women's Basketball – WC vs Howard College (Graber Athletic Center, 4:00 p.m.)
	Men's Basketball – WC vs Midland College (Graber Athletic Center, 6:00 p.m.)
December 2	WC Jazz Orchestra: "Hope for the Holidays" (Alkek Theatre, 7:00 p.m.)
December 4	Ribbon Cutting for Town Creek Trail Extension (Footbridge on new trail, 2:00 p.m.)
December 4	WC Choir: "A Song for Christmas" (Alkek Theater, 5:30 p.m.)

- December 5 Student Art Exhibition Opening Reception
(Texas Hall, 5:30 p.m.)
- December 9 Ex-Students Luncheon
(Alumni House, Noon)
- December 11 Men's Basketball – WC vs Loyalty College Prep
(Graber Athletic Center, 7:00 p.m.)
- December 16 Parker Co. Community Choir: Handel's *Messiah*
(Alkek Theater, 7:00 p.m.)



**Weatherford College Board of Trustees
Closed Session**

DATE: November 14, 2024

AGENDA ITEM: #10.a.

SUBJECT: Deliberation of Real Property in Accordance with Government Code 551.072.

INFORMATION AND DISCUSSION: The Board may deliberate items regarding real property in accordance with Texas Government Code 551.072.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Dan Carney, Chair of the Board of Trustees



**Weatherford College Board of Trustees
Closed Session**

DATE: November 14, 2024

AGENDA ITEM: #10.b.

SUBJECT: Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

INFORMATION AND DISCUSSION: The Board may deliberate on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee as discussed in closed session.

RECOMMENDATION: None at this time.

ATTACHMENT: None.

SUBMITTED BY: Dan Carney, Chair of the Board of Trustees



Weatherford College Board of Trustees

DATE: November 14, 2024

AGENDA ITEM: #11

SUBJECT: Consideration and Possible Action: Real Property

INFORMATION AND DISCUSSION: The Board may decide to act on items that include real property.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Dan Carney, Chair of the Board of Trustees



Weatherford College Board of Trustees

DATE: November 14, 2024

AGENDA ITEM: #12

SUBJECT: Consideration and Possible Action: Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

INFORMATION AND DISCUSSION: The Board may decide to act on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee as discussed in closed session.

RECOMMENDATION: None at this time.

ATTACHMENT: None.

SUBMITTED BY: Dan Carney, Chair of the Board of Trustees



Adjourn